

***New Model of Midwifery Supervision for NI
Task and Finish Group Meeting***

Monday 20th February 2017 10:00-12:00 hrs

Board Room, Trust Headquarters; Antrim Area Hospital

ACTION NOTES OF MEETING

Present:	Patricia McStay, Head of Midwifery, SHSCT Verena Wallace, Nursing Officer, DoH Brigid McKeown, LSAMO, PHA Cathy Hamilton, NHSCT Zoe Boreland, SEHSCT Patricia Gillen, UU/SHSCT Gail Anderson, QUB Seana Talbot, NCT/MSLC Mary Caddell, RCM Carmel Lloyd, RCM (via teleconference) Karen Murray, Senior Professional Officer, (NIPEC)	PMcS VW BMcK CH ZB PG GA ST MC CL KM
Apologies:	Eileen McEaney, Executive Director of Nursing, NHSCT Breedagh Hughes, Director, RCN Carolyn Moorhead, QUB Pamela Redmond, SEHSCT Mary McIlroy, Maureen Millar, WHSCT Wendy Clarke, SHSCT Margaret Rogan, BHSCT	EMcE BH CM PR MMcE MM WC MR

Agenda item	Action to be taken	Action by
1	Welcome, apologies PMcS welcomed everyone to the meeting. Apologies given as noted above.	
2	Notes of the last meeting 14 December 2016 Notes agreed as a true record. Actions; <ul style="list-style-type: none"> - <u>CNO letter to midwives</u> – this is currently with CNO for approval and distribution. - <u>Midwifery Supervision module QUB 2017/18</u> - ZB informed the 	

	<p>meeting that PSoM will not be commissioned this academic year due to small numbers put forward by the Trusts and also due to recognition that the timeline for reviewing the module would be too tight. Need to keep under review for the following academic year.</p> <ul style="list-style-type: none"> - <u>Communication Strategy</u> – VW and KM had reviewed the current web site for supervision held on behalf of the LSA by NIPEC. This microsite will no longer be contemporary following the 31st March and will need to be removed. It is held on an old server and will not be able to be archived electronically. In order to retain an archive it will be necessary to print screenshots of each page and the links therein. A new microsite shell is already available to have new material inputted to it. Likely to contain a page updating on the interim arrangements for midwifery supervision (including links to the programme board), a page of useful links (including to the annual review documentation) and potentially a page relating to the advocacy role with information for women seeking the support of a midwifery supervisor. It was suggested that PRONI may be interested in the archived material due to its historical significance. - <u>Communication with SoM through switchboard</u>, not all Trusts will have a rota of on-call midwives available with switchboard. ST has been circulating the message to women that Supervisors still exist and can be contacted but has given no further details. 	<p>BMcK to ensure that a hard copy archive is retained</p> <p>KM to develop</p> <p>KM to contact PRONI</p>
<p>3</p>	<p>Development of operational model for Midwifery supervision</p> <p><i>a.</i> <u>Standard for Midwifery Supervision</u> Database; Options paper to manage the transfer of the database has been written and is gone for costing. Likely outcome is that the database will be held as an archive and that any future database, if required, should be developed as a new programme. However agreement is still required. The need for an interim measure was discussed but there is a need to be clear about what information is needed and what the purpose of retaining that information would be. This element might need discussion at the three strand programme board as the need to record supervision activity will be a requirement of any supervision framework. It was suggested that the use of shared drive in Trusts may enable record keeping in the interim though there would be a need to</p>	

	<p>identify what the record of the supervision event would look like.</p> <p>VW indicated that some discussion has taken place about an evaluation of the new models in each of the four countries possibly led by Mary Renfrew.</p> <p>An outline of a standard for the interim model of Midwifery Supervision was shared with the meeting and discussion about the additional elements which need to be included took place. BMcK, VW and KM will add the additional detail and circulate to members of the group for comments as it is intended to use the upcoming LSAMO conference to gather feedback from current Supervisors of Midwives.</p> <p><i>b. <u>Education for Midwifery Supervision</u></i> CL informed the meeting that education leads for the four countries brought together educational principles which could be translated to learning outcomes relevant to each of the countries. The suggestion is that an agreed set of principles will enable movement of trained midwifery supervisors between countries without the need for re-training. The principles were shared by PMcS. It was agreed that the principles should be shared with the overall programme board as the principles are broad enough that they could be used by the other groups. VW will share with CNO.</p>	<p>BMcK, VW and KM to add additional information and circulate</p>
<p>4</p>	<p>Update from other UK Countries CL unfortunately needed to leave the meeting so no update was available.</p>	
<p>5</p>	<p>AoB</p> <p>The Parliamentary debate relating to the legislative change will occur on the 22 Feb and it will be debated in the Lords 28 Feb. Hearing at Privy council is scheduled for the 8 March; The final NMC Midwifery Committee is planned for 22 Feb VW & PG to attend</p> <p><i>Apologies for next meeting from ST</i></p>	
<p>6</p>	<p>Date, time and venue of next meeting Monday 20th March 2017 @10.00am-12.00md Bretten Hall, Antrim</p>	

Action	Comment	Completed/On-going
A letter outlining the holding position will be issued by March 2017		On-going
ZB to discuss proposals for commissioning of the module with HoMs and with GA (QUB)		Complete
Supervision standard to be developed and agreed at the next meeting	Completed in draft form to be discussed and agreed Shared with CNO	Ongoing
KM & VW to review content of websites hosted by NIPEC	20-02-17 Review of current website complete and this needs to be archived in hard copy and possibly lodged with PRONI New web pages need to be developed and available to go live by the 31 st March. PRONI have agreed to archive, in electronic format, the current Website.	On-going
Hard Copy Archive the existing LSA webpages	No longer required as PRONI will undertake an electronic archive.	Complete
Contact PRONI re retaining LSA archive	Email sent 28-02-17	Complete