

Post Registration Masters in Nursing Project (Fast Track 2 year Rotational)
Steering Group Meeting
20th March 9.30 -11.30 room C4.20 Castle Buildings

Present: Heather Finlay DoH, Bernadette Gribben NIPEC, Toni McAloon UU, Sonja McIlpatrick UU, Sharon McRoberts SEHSCT
Apologies: Angela McLernon NIPEC

1.	Agenda Topic	Discussion Notes	Action & By whom
2.	Welcome	All members welcomed	
3.	Review minutes from Feb 6 th meeting	<ul style="list-style-type: none"> Funding allocated to Business Case reviewed. Total cost to be £34,000 Previous minutes agreed 	UU to submit invoice
4.	Update on Project Groups	<p>Membership of all groups reviewed and considered to be representative of appropriate stakeholders.</p> <p>Progress of the Curriculum Development group discussed CNO has asked for consideration of using the attributes framework level 2 and building in the SQE programme. Curriculum planning team to consider this.</p> <p>Placement flow: Placement rotation subgroup recommendation is 6 months, 4.5 months x2 and 9 months CNO preference is 6 months, 4 months, 5 months, 9 months. The Independent & voluntary Sectors feel there should be equity of placement length i.e. 4.5 x 2 placements</p>	<p>Project lead to consider generation of a flow chart representing all groups and memberships</p> <p>Course Director needs to submit Ulster University required documentation to approve the MSc by April 2019</p> <p>It was considered the 4.5 months would protect equity and enable annual leave requirements to be taken.</p>

		<p>Recruitment group making good progress working with HSC representatives, HR and BSO with the aim of interviews late June early July when students will have a predicted degree classification. The application / shortlisting processes will be conducted online.</p> <p>There was a discussion regarding the suggestion of changing the mentor title to coach. It was felt there was variation across the 5 HSC trusts in the number of and level of qualified coaches available. It was suggested the mentor should be called a clinical facilitator.</p> <p>The role of the 0.5 band 7 was considered it was initially felt this would be a clinical teaching type role however it will require considerable infrastructure to be established to:</p> <ul style="list-style-type: none"> • suitably prepare the ward culture to be prepared for this project • select & prepare suitable clinical facilitators • generate a 2-year placement flow per MSc student. <p>Potential of funding from the Independent / Voluntary Sector for an MSc place was considered.</p>	<p>Project lead to discuss this with placement rotation subgroup</p> <p>The project lead to continue working with the placement rotation subgroup to establish the JD for the band 7 which is most likely to be a startup role for the project.</p> <p>Total cost for an MSc place to be shared with Independent/ Voluntary Sector representatives.</p>
5.	University Structures	<p>Student Completion Timeline:</p> <ul style="list-style-type: none"> • QUB students complete the week of the 5/9/2019. • UU students complete the week of the 26/9/2019 <p>All students need to be completed by 30th Sept 2019</p> <p>Conferment of Degree & Registration for MSc Discussion with Head of Admissions UU. Students need to register for the MSc the week commencing 30th Sept with enrollment closing 4th Oct.</p> <p>Applications from students external to UU need to provide a letter from their university exams office stating they are “recommending the student for conferment of BSc(hons) Adult Nursing”</p>	<p>Project lead in communication with relevant personnel in UU & QUB nursing regarding timelines</p> <p>Project Lead to meet with Head of Admissions to draft a suitable admissions letter for prospective applicants.</p>

		<p>UU Admissions office have asked us to consider what the timeline will be regarding student self-withdrawal and allocation of the place to the next on the waiting list.</p> <p>Dialogue with OU regarding timelines for their academic year is ongoing</p>	<p>The project will apply the normal university processes of a 2-week period at the start of the semester for reallocation of places if necessary.</p> <p>Project manager & lead to have a meeting with OU 20th March 2019</p>
6.	PID	Section 75 data added to PID which will be reviewed and amended aligned with changes made to placements, mentoring etc.	Project manager/lead and UNISON
7.	MSc title	Consideration given to a focused title such as “MSc Clinical Leadership”	Head of School to consider within the context of other MSc titles
8.	Project Evaluation	<p>Short term evaluation within the timeline of funding considered. Possibility to collect some initial data for example on resilience which could be written up as a paper straight away with the additional potential for follow up.</p> <p>As there is no funding allocated for long term evaluation it was considered if matched funding could be sourced for a PhD which could evaluate workforce planning to include this project and other projects such as ANP.</p>	<p>UU to consider using initial evaluation funding to finance this.</p> <p>Chair to explore possibility with CNO</p>
9.	AOB	None noted	
10.	Date of next meeting	April 16 th 10.00-12.00 Castle Buildings	DoH to book room