

**Post Registration Masters in Nursing Project**  
**Recruitment/Selection Subgroup**  
**Meeting 2<sup>nd</sup> May 2019 10.00 – 12.00**  
**02D09 UJJ / MD026 UUM**

**Agenda**

1. Welcome & Introductions
2. Apologies
3. TOR Subgroup
4. Confirmation of minutes from previous meeting
5. Documents for review:
  - Course Information
  - Job description
  - Personnel Specifications
  - Contract addendum for MSc requirements
  - Placement Flow Exemplar
  - Trust ranking sheet
6. Recruitment:
  - Advertising Date
  - Interview dates & location
  - Short listing & interview panel membership
7. Consider band 5 indemnity challenges & honorary contracts whilst in the independent sector
8. AOB
9. Date for next meeting: