

Safeguarding Adults

Development of a Core Competency Framework

**Steering Group**

13 June 2018; 10-12

Meeting Room, NIPEC

**Present**

Louise Hall	SHSCT	LH
Joel McFetridge	BHSCT	JMcF
Anne Marie Lyons	BHSCT	AML
Rosaline Kelly	RCN	RK
Joanne Blair	QUB	JB
Martina Doolan	NHSCT	MD
Sibymol Joseph	SHSCT (Teleconference)	SJ
Susan Cooke	FSHC	SC
Eleanor Ross	PHA	ER
Karen Murray	NIPEC	KM

**Apologies**

Louise Magee	SEHSCT	LM
Norma McIntyre	NHSCT	NMcI
Lorraine Thompson	FSHC	LT
Eilish Boyle	CEC	EB
Janet Montgomery		JM
Valerie McConnell	HSCB	VMcC
Geraldine Brown (Chair)	WHsCT	GB
Ray McCafferty	NHSCT	RMcC

Action Item	Action to be taken	Action by
1.	<b>Welcome and introductions</b> Eleanor Ross (ER) welcomed everyone to the meeting and indicated that she was chairing the meeting in the absence of Geraldine Brown who is still on sick leave. A round of introductions was completed.	
2.	<b>Apologies</b> As recorded above.	

3.	<p><b>Notes of the last meeting</b> Agreed as accurate</p>	
4.	<p><b>Matters arising from the last meeting</b></p> <ul style="list-style-type: none"> <li>• Level 2&amp;3 Competencies These are complete and had been considered at the Workshop held in March. An opportunity to review these was given later in the meeting.</li> <li>• Level 4 Competencies 1<sup>st</sup> Draft Complete and have been shared within the Safeguarding nurses teams. Comments have been taken on board and two meetings of the expert reference group have focused on making agreed amendments for consideration by the Steering group.</li> <li>• Workshop Feedback on the Workshop held on the 8<sup>th</sup> March was provided. This was a very successful event with over 35 representatives from across HSC and the independent sector attending. The participants came from nursing and midwifery. The participants had the opportunity to consider the level 2 &amp; 3 competencies and made useful suggestions which ensure the clarity of the competencies. No substantive changes were required. Overall evaluation of the day was positive with the majority of participants welcoming the framework.</li> </ul>	
5.	<p><b>Project Plan Update</b> The project Plan was reviewed and the timeline discussed. Some slight amendments agreed.</p>	<b>KM will update</b>
6.	<p><b>Competency framework Draft final document</b> The final draft document was discussed in depth and it was agreed that it would be circulated to the steering group for final comment. All comments should be received by 20<sup>th</sup> June 2018.</p> <p>Following discussion about further consultation it was agreed that the framework would be shared with</p> <ul style="list-style-type: none"> <li>• Practice nurses and GP ANP's via already established NIPEC forums</li> <li>• Prison Nurses via email to Tracey Heasley</li> <li>• PH nurses via established RCN forum's</li> </ul>	<p><b>KM to circulate</b></p> <p><b>KM to circulate</b></p>

	Feedback from this engagement will be complete by the 31st July 2018.	
<b>7.</b>	<p><b>Learning and Development scoping</b></p> <p>Thank you to the Safeguarding nurses who had returned the Learning and development tool. Following the scoping exercise it is clear that a range of programmes relating to Adult Safeguarding exist. The CEC programme is used extensively for the HSC and is mandatory every three years. The independent sector undertakes training annually and use a range of providers.</p> <p>Following discussion it was agreed that within the final report it will be recommended that education providers should take cognisance of the competency framework when developing their programmes and that those commissioning programmes for nurses and midwives should satisfy themselves that the programme meets the requirements of the framework.</p> <p>It is outside the scope of this project to develop and learning and development framework.</p>	
<b>8.</b>	<p><b>Implementation plan</b></p> <p>Discussion centred on the potential scope of any implementation plan. The project report and competency framework will be presented to the CNO and Ex Directors of nursing for their endorsement. This should lead to wide dissemination of the framework and it would be anticipated that a launch event should be held. Members were asked to think of any potential events where the framework could be launched. Dissemination of the framework should also include education providers. It is unlikely that any more robust implementation could be achieved by the group.</p>	
<b>9.</b>	<p><b>Next steps</b></p> <p>Further consultation will be sought as agreed with feedback requested by the <b>31<sup>st</sup> July</b></p> <p>Steering group will review the framework document returning any comments by the <b>22<sup>th</sup> June</b></p> <p>A date to present to CNO and Ex Directors will be sought for end of September</p> <p>Suggestions for an event to launch the framework to be forwarded to KM for consideration</p>	<p><b>KM</b></p> <p><b>KM</b></p> <p><b>KM</b></p> <p><b>All members</b></p>
<b>10.</b>	<p><b>Dates and times of future meetings</b></p> <p>September TBC</p>	
<b>11.</b>	<p><b>Any Other Business</b></p> <p>Rosaline Kelly informed the meeting that the Royal</p>	

	<p>College of Nursing has been asked by NHS England to lead the development of an intercollegiate competency framework for healthcare staff to support adult safeguarding. This has now reached the point of consultation. The consultation will be circulated to the group and responses should be forwarded to Rosaline by the <b>26<sup>th</sup> June</b> so that she can compile a response to forward on.</p>	<p><b>KM to circulate</b></p>
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