

CAREER PATHWAY FOR DISTRICT NURSING

PROJECT STEERING GROUP

TERMS OF REFERENCE

The Project Steering Group has been established to develop a career pathway for District Nursing Services.

To achieve this purpose, the Steering Group (see Annexe 1 membership) will function within the following terms of reference:

1. Produce a work plan and agree processes and timescales for delivery of project outputs.
2. Oversee the progress of the project to ensure delivery of project work plan.
3. Ensure effective communication and engagement with key stakeholders including dissemination of information relevant to the project within each of the participating organisations.
4. Report the outcomes of this group to the Chief Nursing Officer, DoH.

Note:

- The Project Steering Group will aim to complete its work
- A quorum of 50% of members present for a Steering Group meeting to proceed.
- Membership of Project Steering Group is non-transferrable except in exceptional circumstances and with prior agreement of the Chair or Project Lead.

Annexe 1
Membership of Steering Group

Name	Role	Organisation/Group Represented
Gabby Tinsley (Chair)	Community Divisional Nurse Adult, Community & Older Peoples Service	BHSCT
Gillian McAleer	Service Manager, Community Health Nursing	BHSCT
Ashley Ramsay	Area Manager	NHSCT
Veronica Cleland	Operational Manager – Nurse Lead	SEHSCT
Colleen McCabe	Intermediate Care & District Nursing Team Manager, Newry	SHSCT
Claire Cartin	Locality Service Manager	WHSCT
TBC		AGE NI/Service User
Rose McHugh	Nurse Consultant	Public Health Agency
Fiona Devlin	RCN NI Board Chair	Royal College of Nursing
Marion Ritchie		Unison
Deirdre Cunningham	Senior Education Manager	Clinical Education Centre
Mary Frances McManus	Nursing Officer	Department of Health
TBC	TBC	Directors of HR Forum
Dr Deborah Coleman	Lecturer (Education), School of Nursing & Midwifery	Queen's University Belfast
Hilary Thompson	Lecturer in Nursing, District Nursing Pathway Leader	University of Ulster
Alison Baxendale	NIPEC Council Member	NIPEC Council
Cathy McCusker (Project Lead)	Senior Professional Officer	NIPEC