

**Regional Collaborative for NI Action Plan:  
Strengthening the Commitment for Learning Disability Nursing**

**Meeting 17<sup>th</sup> January 2019 @ 2pm  
The Pavilion  
Stormont Estate**

**Notes of Meeting**

**Present**


Owen Barr, Ulster University (UU) – Co Chair  
Eileen McEaney, Northern Health & Social Care Trust (NHSCT) – Co Chair  
Frances Cannon, Project Lead (NIPEC)  
Eilish Boyle (NIPEC)  
Maurice Devine, Clinical Education Centre (CEC)  
Damian Mc Aler, Clinical Education Centre (CEC)  
Barbara Tate, South Eastern Health & Social Care Trust (SEHSCT)  
Geraldine Brown, South Eastern Health & Social Care Trust (SEHSCT )  
Paul Mills, South Eastern Health & Social Care Trust (SEHSCT)  
Julie Richie, South Eastern Health & Social Care Trust (SEHSCT )  
Siobhan Rogan, Southern Health & Social Care Trust (SHSCT)  
Lorraine Clarke, Western Health & Social Care Trust (WHSCT)  
Jacqueline Boyd, Western Health & Social Care Trust (WHSCT)  
Glenda Frazer, Western Health & Social Care Trust (WHSCT)  
Ronan McLaughlin attending for Jacqueline Boyd (WHSCT)  
Anne Campbell, Belfast Health and Social Care Trust (BHSCT)  
Caroline Quinn Northern Health & Social Care Trust (NHSCT)  
Angela McCallan, Northern Health & Social Care Trust (NHSCT)  
Donna Morgan, Northern Health & Social Care Trust (NHSCT)  
Briege Quinn, Public Health Agency (PHA)  
Deirdre McNamee, Public Health Agency (PHA)  
Rosaline Kelly, Royal College of Nursing (RCN)  
Judy Brown, Four Season Health Care (FSHC Independent Sector representative)  
Alish McMeel, Ulster University (UU)  
Lynne Marsh, Queens University Belfast (QUB)  
Professor Michael Brown, Queens University Belfast (QUB)  
Joanne Blair, Queens University Belfast (QUB)  
Christine Wilson Brown, Queens University (QUB)  
Sinead Smyth, Southern Health & Social Care Trust (SHSCT)  
Lorraine Feeney, Western Health & Social Care Trust (WHSCT)  
Suzanne Johnston, Four Seasons Health Care (FSHC)  
Catherine McEleavy, Four Seasons Health Care (FSHC)

## **Apologies**

Sarah Russell, 3<sup>rd</sup> Year Student, Queens University Belfast (QUB)

Briege Connery Belfast Health and Social Care Trust (BHSCT)

Leslie Ann Newton ARC NI Director

1.	<p><b>Welcome and Introductions</b></p> <p>Owen welcomed everyone to the meeting and noted apologies as above, Owen further acknowledged today would be Maurice Devine's last meeting as he is retiring as Assistant Head of the CEC this month. On behalf of the Collaborative Owen thanked Maurice for his invaluable contribution to the Collaborative and Learning Disability services over the years and wished him well for the future.</p> <p>Owen welcomed Eilish Boyle who has been appointed to the seconded post of Professional Officer in NIPEC to facilitate Frances's move to managing the Future Nurse/ Future Midwife Project. Frances remains the responsible Senior Professional Officer in NIPEC regarding the work of the Collaborative.</p> <p>Damian McAleer was also welcomed as he will be taking over from Maurice as the CEC representative on the Collaborative.</p> <p>It was agreed that this meeting of the Collaborative would focus on the review of the RNLD curriculum development as part of The Future Nurse Future Midwife Project (FNFM). The curriculum was presented by Dr Lynne Marsh, Queens University Belfast (QUB) and Professor Christine Wilson Brown, Queens University Belfast (QUB). The details and discussion points of The FNFM Curriculum Review for Learning Disability Nursing Workshop are attached.</p>  <p>FNFM_CD_LD NI Collaborative Worksh</p>
2.	<p><b>Agree notes of previous meeting</b></p> <p>The notes of previous meeting were amended to reflect changes requested by Deirdre Mc Namee, Public Health Agency (PHA) regarding the arrangements for the delivery of the Positive Behaviour Support Programme.</p> <p><b><u>Action Point: 23</u></b> <b>Eilish/Frances to amend notes and circulated final version to members of the Collaborative.</b></p>
3.	<p><b>Learning Disability Professional Senate</b></p> <p>It was agreed that Siobhan Rogan, Intellectual Disability CAMHS Manager &amp; Advanced Practitioner RNLD SHSCT will be nominated to membership of the Senate.</p> <p><b><u>Action Point: 24</u></b> <b>Owen to liaise with the Senate to confirm Siobhan's membership</b></p>

4.	<p><b>NI Action Plan</b></p> <p><b>Outcomes Measurement Framework</b></p> <p>Owen reported on the work completed regarding the Outcomes Measurement Framework. The document has been retitled <b>Outcomes Based Resource Pack For Registered Nurses Learning Disabilities (RNLD)</b>, this is to reflect the range of measurement and assessment tools relating to Learning Disability nursing practice collated as part of this project. There is an expectation that most of the resources will be used in practice and that no additional training will be required regarding their use. Owen confirmed that it was a HSC Trust decision as to what measurement/assessment tools are to be utilised in practice and if these were subject to copyright and licencing stipulations. There was also the expectation that the Outcome Resource Pack would be updated as new tools and assessments were developed and published.</p> <p>Frances requested a photograph of a service user for the cover of the Outcome Resource Pack, similar to the photo on the NIPEC website relating to the Hospital Passport Project. The Outcome Resource Pack will then being available on the NIPEC web page.</p> <p>There was discussion as to how the Outcome Resource Pack could be disseminated more widely to the Independent sector.</p> <p><b><u>Action Point: 25</u></b>  <b>Eilish to contact Wendy Mc Gregor RQIA to obtain a list of Independent Learning Disability providers to enable wider dissemination of the Outcomes Based Resource Pack For Registered Nurses Learning Disabilities (RNLD)</b></p> <p><b>Judy Brown to email photos to Eilish for the cover of the Pack.</b></p>
5.	<p><b>NIPEC/RCN Professional Development Learning Disability Nursing Forum</b></p> <p>The evaluation of the Forum was undertaken in October/ November 2019 via an on line Survey Monkey and a paper questionnaire with 79 respondents.</p> <p><b><u>Action Point: 26</u></b>  <b>The results of the evaluation will be presented at the next Forum meeting on the 11<sup>th</sup> April with a link made available on the NIPEC web page</b></p>
6	<p><b>Priorities NI Collaborative 2019</b></p> <ul style="list-style-type: none"> <li>• Risk assessment</li> <li>• Safeguarding</li> <li>• Managing Challenging Behaviour</li> </ul> <p><b><u>Action Point: AP20</u></b>  <b>Eilish/Frances to set up a teleconference for a Collaborative subgroup to discuss the proposal in bringing forward the actions required regarding this work.</b></p>

7	<p><b>LIDNAN Summit Paper</b></p> <p>Frances and Owen will be attending a Four Countries CNO meeting on the 5th February 2109 to advice on the NI perspective of this paper.</p> <p><b><u>Action Point: 27</u></b>  <b>Frances and Owen to provide feedback regarding possible implications for the Collaborative following this meeting.</b></p>
8.	<p><b>Recording Care – Update</b></p> <p>A Professional Officer (PO) as now been appointed in NIPEC to support Angela Reid Senior Professional Officer in the Recording Care project. It is anticipated that the PO will work with the leads in Learning Disability Services to continue work on this project. Frances reported that the DoH had not requested that the Promoting Quality Care (PQC) documentation for Learning Disability be included in the development of the Recording Care documentation, however the document is mapped to PQC. It was also confirmed that PQC should be considered in all referrals to services for people with learning disabilities.</p> <p><b><u>Action Point: 28</u></b>  <b>Eilish to liaise with the PO working to the Recording Care Project regarding the development of the Learning Disabilities Recording Care Documentation.</b></p>
9.	<p><b>AOB</b></p> <p>Following the presentation by Dr Lynne Marsh, Senior Lecturer, Queen’s University Belfast regarding the FN Learning Disabilities Curriculum it was agreed that further discussion was required to explore the requirements of Learning Disabilities Nursing Students attaining the proficiencies detailed in Annex A FNFM Proficiencies <a href="https://www.nmc.org.uk/globalassets/sitedocuments/education-standards/future-nurse-proficiencies.pdf">https://www.nmc.org.uk/globalassets/sitedocuments/education-standards/future-nurse-proficiencies.pdf</a></p> <p><b><u>Action Point 29</u></b>  <b>Dr. Lynne Marsh to lead discussions at the next Collaborative meeting regarding the degree of exposure and experience that will be required by students undertaking the FNFM RNLD course relating to communication and relationship management detailed in Annex A FNFM Proficiencies.</b></p>
10.	<p><b>Date and time of next meetings:</b></p> <p><b>11th April 2019 @ 2pm 3rd Floor Centre House, 79 Chichester Street, Belfast</b>  <b>3<sup>rd</sup> July 2019 @ 2.00pm Room 2F06 Ulster University, Jordanstown Campus</b>  <b>15<sup>th</sup> October 2019 @ 2pm 3rd Floor Centre House, 79 Chichester Street, Belfast</b></p>

Action Point	Details of Action	Actioned Completed
AP1	Owen Barr as Chair of the Collaborative to formally write to the Bob Brown, EDoN, WHSCT, to seek a new nomination for adult RNLDs.	Closed
AP2	Lynne Marsh to speak to students and seek a nomination	Closed
AP3	A letter will be sent from the Chief Executive of NIPEC seeking a nomination of EDoN to Co-Chair the Collaborative .	Closed
AP4	Jacqueline Boyd to submit responses on behalf of the WHSCT and Siobhan Rogan has completed the SHSCT and to send electronically.	Closed
AP5	Wendy McGregor (RQIA) to send Frances contacts for the Independent Sector who it was agreed should be invited to apply the KPI within their respective organisations	Closed
AP6	The next RNLD Forum meeting should be around the SEHSCT area.	Open
AP7	Frances to distributed RNLD Career Pathway flyer and explained use of the QR Code.	Closed
AP8	The next Collaborative Communique should be published in July 2018	Closed
AP9	Frances Cannon to recirculate the Professional Senate paper	Closed
AP10	Professional Senate Collaborative members to discuss within their respective organisations to gauge if attendance would be supported locally.	Closed
AP11	Recording Care: It was agreed that some work needs to be done to raise awareness of the document and ensure “buy in” from colleagues in the system. Angela will raise at the next Recording Steering Group.	Closed
AP12	Angela asked if colleagues would check with their representatives on the Learning Disabilities Recording Care Group to find out if this (the version tabled at the meeting) is the final version. Feedback should be sent to Frances by the 1 <sup>st</sup> September 2018.	Closed
AP13	Recording Care should be included as an agenda item at the next Collaborative meeting	Closed

AP14	RE: RCN Learning Disability National Forum-Rosaline to send link for dissemination to Collaborative members.	Closed
AP15	Positive Behaviour Support to be an agenda item	Closed
AP16	Owen urged colleagues to identify RNLDs in Practice who could put themselves forward to present Outcomes Measurement tools used in practice.	Closed
AP17	Angela McCallum agreed she would check if any RNLD colleagues in the NHSCT would present and get back to Frances. Glenda Frazer agreed to present the DISDAT the RNLD Forum event.	Closed
AP18	Lorraine Clarke agreed she would identify someone from WHSCT who will present alongside Owen.	Closed
AP19	Frances to prepare a questionnaire to evaluate the Forum – both at the Forum meeting on the day and via Survey Monkey disseminated via NIPEC to Forum members.	Closed
AP20	Frances to set up a teleconference for a Collaborative subgroup to have further discussion regarding the Action Plan Workshop/s including Siobhan Rogan, Lorraine Clarke, Barbara Tate, Angela McCallum, Owen Barr, Maurice Devine, Deirdre McNamee and Rhona Brennan	Open NIPEC to organise following on from the meeting on the 17 <sup>th</sup> January 2019
AP21	RNLD Education Summit Paper Lynne to share with Frances to disseminate with the Collaborative who were invited to provide commentary before October 5 <sup>th</sup> .	Closed
AP22	Frances to check with Angela Reed SPO NIPEC if this was a request by the DoH to include PQC in the development of the Learning Disabilities Recording Care Documentation.	Closed
AP23	Eilish/Frances to amend notes of 2 <sup>nd</sup> October 2018 and circulate final version to members of the Collaborative.	Open
AP 24	Owen to liaise with the Senate to confirm Siobhan's membership	Open
AP25	Eilish to contact Wendy Mc Gregor RQIA to obtain a list of Independent Learning Disability providers to enable wider dissemination of the Outcomes Based Resource Pack For Registered Nurses Learning Disabilities (RNLD). Judy Brown to email photos to Eilish for the cover of the Outcome Resource Pack.	Open  Open
AP 26	The results of the PDF evaluation will be presented at the next Forum meeting on the 11 <sup>th</sup> April with a link made available on the NIPEC web page	Open

<b>AP 27</b>	<b>Frances and Owen to provide feedback regarding possible implications for the Collaborative following this meeting.</b>	<b>Open</b>
<b>AP 28</b>	<b>Eilish to liaise with the PO working to the Recording Care Project regarding the development of the Learning Disabilities Recording Care Documentation</b>	<b>Open</b>
<b>AP 29</b>	<b>Dr. Lynn Marsh QUB to lead discussions at the next Collaborative meeting regarding the degree of exposure and experience that will be required by students undertaking the FNFM RNL course relating to communication and relationship management detailed in Annex A FNFM Proficiencies.</b>	<b>Open</b>