

**NIPEC Council Meeting 25 June 2025
Room 1.7, First Floor, James House, 2-4 Cromac Avenue,
Belfast BT7 2JA**

A G E N D A

1.0 WELCOME AND APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 Welcome any Members of the Public
- 2.2 Council Members - Conflicts of Interest
- 2.3 Register of Council Members' Activity (*Circulated for noting*)
- 2.4 Council Members' Participation in NIPEC Working Groups Flowchart (*Circulated for approval*)
- 2.5 Update on Senior Executive Pay
- 2.6 Arrangements for Workshop scheduled for 3 September 2025
- 2.7 Update on recruitment of new Chair, Council membership and Second Term Expressions of Interest
- 2.8 Review of Committee Membership and Performance (*For discussion and approval*)
- 2.9 Attendance at Committee Meetings
- 2.10 Confirmation of NIPEC Conference 2 December 2025
- 2.11 Council Development: SDI feedback

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on 26 March 2025 (*Circulated for approval*)

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (*Circulated for approval*)

5.0 CORRESPONDENCE

- 5.1 Circular HSC (SE) 1-2025 – Revised Pay Arrangements for Senior Executives – 13 May 2025 (**For noting**)
- 5.2 BSO Fraud Alert CFS FA 02 2025 – Phishing Scam - 27 May 2025 (**For noting**)
- 5.3 Letter from DoF - Laying of Annual Report and Accounts in the Northern Ireland Assembly – 20 May 2025 (**For noting**)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Presentation on Delegation of Healthcare Interventions by Chief Executive and Geraldine McKendry, Senior Professional Officer
- 6.2 Chief Executives Report (**Circulated for noting**)
- 6.3 Closing NIPEC Professional Work Plan 2024-25 (**Circulated for noting**)
- 6.4 NIPEC Professional Work Plan 2025-26 Q1 – Monitoring Report from 1 April 2025 to 30 June 2025 (**Circulated for consideration**)
- 6.5 Update on Total Quality Management Measurement Dashboard (**Circulated for noting**)
- 6.6 Copy of the Consultation Activity Report (**Circulated for noting**)
- 6.7 Update on Stakeholder Engagement Survey Results (**Circulated for noting**)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Reports from Standing Committees:
 - 7.1.1 Unconfirmed minutes of the A&R Meeting held on 20 May 2025 (**Circulated for Noting**)
- 7.2 Finance:
 - 7.2.1 NIPEC's Opening Allocation 2025-26
 - 7.2.2 Financial Summary of Expenditure, Month 2
- 7.3 Audited Annual Report and Accounts 2024-25 (**Circulated for Approval**)
- 7.4 Chair of A&R Committee's Annual Report on Activity and Assurance for 2024-25 (**Circulated for Approval**)
- 7.5 Corporate Risk Register 2025-26, Version 2 (**Circulated for approval**)
- 7.6 Equality Annual Progress Report 2024-25 (**Verbal update**)

7.7 Business Continuity Desktop Exercise Update (*Verbal update*)

7.8 Update on Decision Time (*Verbal update*)

7.9 NIPEC Policies (*Circulated for approval*)

8.0 SAFETY AND QUALITY

8.1 DoH Covid-19 Public Inquiry Group (*Verbal update*)

9.0 ANY OTHER BUSINESS

10.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting date of NIPEC Council is 17 September 2025 at 2pm