

**NIPEC Council Meeting 3 December 2025 at 2pm
Room 1.7, First Floor, James House, 2-4 Cromac Avenue,
Belfast BT7 2JA**

A G E N D A

1.0 WELCOME AND APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 Welcome any Members of the Public
- 2.2 Council Members - Conflicts of Interest
- 2.3 Register of Council Members' Activity (***Circulated for noting***)
- 2.4 Update on Review of Senior Executive Roles (***Verbal update***)
- 2.5 Review of Committee Membership
- 2.6 Visit by Permanent Secretary – 17 February 2026
- 2.7 Update on meeting with CEO October 2025 to complete mid-year review of progress on objectives (***Verbal update***)
- 2.8 NIPEC Conference – 2 December 2025
- 2.9 HSC Chair's Meeting with Minister – 19 November 2025
- 2.10 Update on appointment of new Chair and Council Members
- 2.11 Welcome to incoming Interim Chair

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on 17 September 2025 (***Circulated for approval***)

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (***Circulated for approval***)

5.0 CORRESPONDENCE

- 5.1 Letter to All ALBs Chief Executives - Duty of Candour Legislative and Policy Developments – 21 October 2025 (***For noting***)
- 5.2 CNO Letter to Cathy McCusker and Carole McKenna – 7 October 2025 (***For noting***)
- 5.3 CNO Letter to Linda Kelly – 7 October 2025 (***For noting***)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Presentation by Chief Executive: Career and Development Model
- 6.2 Chief Executive's Report (***Circulated for noting***)
- 6.3 NIPEC Professional Work Plan 2025-26 – Business Plan objectives progress Monitoring Report from 1 April to 30 November 2025 (***Circulated for consideration***)
- 6.4 Copy of the Consultation Activity Report (***Circulated for noting***)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Reports from Standing Committees:
 - 7.1.1 Unconfirmed minutes of the A&R Meeting held on 14 October 2025 (***Circulated for Noting***)
 - 7.1.2 Unconfirmed minutes of the P&BC Meeting held on 4 September 2025 (***Circulated for Noting***)
- 7.2 Finance:
 - 7.2.1 Financial Summary of Expenditure, Month 07 (***Circulated for noting***)
 - 7.2.2 Savings Exercise 2025-26 and financial planning 2026-27 (***Verbal update***)
- 7.3 Corporate Risk Register 2025-26, Version 5 (***Circulated for approval***)
- 7.4 Draft Council Assurance Framework (***Circulated for approval***)
- 7.5 KPIs 2025-26 (***Circulated for noting***)
- 7.6 NIPEC Policies: (***Circulated for approval***)
 - 7.6.1 Update of Policies to reflect UK GDPR/DPA 2018
 - 7.6.2 Hybrid Working Policy
- 7.7 Options Paper on Software Platforms for Sharing of Board Papers

7.8 Assurances

7.8.1 BSO Legal Services (DLS) Service Level Agreement (***Verbal Update***)

7.8.2 DoH Circular dated 16 October 2025: Revised HSC & NIFRS Delegated Limits (***Circulated for noting***)

8.0 SAFETY AND QUALITY

8.1 DoH Covid-19 Public Inquiry Group (***Verbal update***)

9.0 ANY OTHER BUSINESS

10.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting date of NIPEC Council is 11 March 2026 at 2pm