

**NORTHERN IRELAND PRACTICE AND EDUCATION COUNCIL
FOR NURSING AND MIDWIFERY**

**PROJECT STEERING GROUP
DEVELOPMENT OF A CAREER FRAMEWORK FOR
SPECIALIST PRACTICE NURSING ROLES**

Meeting, Friday, 28 April 2017 at 10.00am

Attendance

Heather Monteverde, MBE, LTCANI (Chair)	HM
Sharon Burnside, Southern HSC Trust	SB
Dr Kevin Gormley, Queens University Belfast	KG
Loretta Gribben, PHA	LG
Clare Martin, Unison	CM
Cathy McCusker, NIPEC, (Project Lead)	CMcC
Rose McHugh, PHA	RMcH
Sharon McRoberts, South Eastern HSC Trust	SMcR
Genevieve Murphy, MacMillan	GM
Annetta Quigley, Western HSC Trust	AQ

Web-conference

Majella Doran, CEC	MD
Allison Hume, Northern HSC Trust	AH
Hilary Maguire, NI Hospice	HM

Apologies

Rita Devlin, RCN
 Dawn Ferguson, Southern HSC Trust
 Heather Finlay, DoH
 Aisling Pelan, Belfast HSC Trust
 Hilary Thompson, Ulster University

Action Notes

Item No	Notes	Action by
1	Welcome and Introductions Heather Monteverde welcomed everyone to the meeting including Sharon Burnside who was there on behalf of Dawn Ferguson. Rita Devlin had phoned in before the meeting as she was not now able to attend and Aisling Pelan had also spoken with Cathy McCusker prior	

	to the meeting as she was on Annual Leave.	
2	Apologies Noted as above.	
3	Action Notes of the Meeting held on 23 September 2016 The previous Action Notes were agreed.	
4	Matters arising Kevin Gormley advised that the NMC are in the process of reviewing pre-reg and post-reg standards which it is likely will include those of Specialist Practice Nursing. Discussion was held around the possibility for those who already had a Specialist Practice Qualification eg District Nursing, could they use APEL for the core modules if they wanted to gain a Specialist Practice Qualification (SPQ) in Diabetes Nursing. Cuts to the Education Commissioning Group's (ECG) budget was also impacting in on this Project as Non-Medical Prescribing places were being cut. Sharon McRoberts and Annetta Quigley agreed to advise the next ECG meeting of the outcomes of this Project in relation to the need for SPQs and Non-Medical Prescribing as a priority. Hilary Maguire also raised issues specific to NI Hospice in relation to attaining the Non-Medical Prescribing qualification	SMcR & AQ
5	Interim Career Framework for Specialist Nursing Roles Comments/feedback received The Cancer and Diabetes Sub-Groups tested the Interim Framework and the following additions were suggested and agreed, Cathy to update core documents: Core Job Description (JD) Education and Development "Lead or participate as appropriate in analysing health and care technologies providing feedback to inform selection and use in own area of practice" "Act as a representative on local, regional and national groups as required."	CMcC
6.	Draft Core Job Descriptions Cancer Genevieve Murphy advised that the core specific JD for cancer nursing had been discussed with the Cancer Nurse Leads and updated to include	

	<ul style="list-style-type: none"> Diabetes Specialist Nurse should have all the competencies before Level 4 ones web-link to trend- http://trend-uk.org/ palliative and end of life competences. <p>Update the core competence framework to include sitting on local, regional and national groups.</p>	
8	<p>Agree Workplan for proposed next Specialist Practice Areas</p> <ul style="list-style-type: none"> Palliative care District Nursing Diabetes (Paeds) Tissue viability <p>The next Specialist Practice roles to be developed in terms of specific core competences and JDs are included in NIPEC's Business Plan for 2017/18. The following timelines and sub-group Chairs were agreed:</p> <ul style="list-style-type: none"> Palliative Care complete by Sept 17 – Chair, Loretta Gribben. Genevieve will support Loretta with this work. District Nursing, complete by Mar 18 – Chair Rose McHugh, Rose to speak with Mary Hinds re the Delivering Safer Care work in relation to Community nursing. Cathy to support Rose with this work. Diabetes (Paeds) – complete by October 17 – Chair Rose McHugh, Cathy to support Rose. Tissue Viability – complete by Mar 18. Allison Hume to ask Roisin McSwiggan if she would Chair this sub-group, Cathy to support. 	<p>LG & GM RMcH & CMcC</p> <p>RMcH & CMcC AH/ RMcS & CMcC</p>
9	<p>Review Project Plan</p> <p>The Project Plan was reviewed and it was agreed that all the objectives had been met. Heather M and Cathy to meet and draft Project Report and finalise the Career Framework document, and core JD. Also Heather and Cathy to discuss with Heather F. submission of documents to CNO.</p>	<p>CMcC & HM & HF</p>
10	<p>Date and time of next meeting</p> <p>A meeting to be planned for end of September/October 2017.</p>	<p>CMcC</p>