

Northern Ireland Practice and Education Council Meeting, Wednesday 14th March 2018 at 2.00 pm in Meeting Room, NIPEC.

PLEASE NOTE THAT ATTRIBUTES TRAINING WILL TAKE PLACE AT 12.30md PRIOR TO THE MEETING. THIS TRAINING WILL TAKE PLACE IN THE MEETING ROOM.

1.0 APOLOGIES

Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 Return of Declaration of Interest forms for 2017/18 (***Previously Circulated***)
- 2.4 DoH Board of Governance Self-Assessment 2017/18 (***Previously Circulated/For agreement***)
- 2.5 To ask Council Members if they wish to reconvene the Council Workshop that was cancelled in January 2018.

3.0 MINUTES OF THE PREVIOUS MEETING (***Circulated***)

- 3.1 Minutes of the meeting held on 22nd November 2017 (NIPEC/4/2017) for consideration

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (***Circulated***)

5.0 CORRESPONDENCE

- 5.1 Letter from Mr R Pengelly, Permanent Secretary, dated 20th December 2017 regarding Challenges Ahead. (***Previously Circulated***)
- 5.2 Letter from Professor C McArdle, Chief Nursing Officer, dated 12th February 2018 regarding The Inquiry into Hyponatraemia-related Deaths. (***Circulated***)
- 5.3 Letter from Dr P Woods, Deputy Chief Medical Officer, dated 14th February 2018 regarding Recommendations from the Inquiry into Hyponatraemia-related Deaths

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (***To be tabled***)
- 6.2 A copy of the Consultation Activity Report (***Circulated***)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report (***Circulated***)
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting A&R/2/2017 held on 23rd May 2017 (***Previously Circulated***)
 - 7.2.2 Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/3/2017 held on 10th October 2017 (***Previously Circulated***)
 - 7.2.3 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&R/1/2018 held on 13th February 2018 (***To be Tabled***)
- 7.3 Financial Management Summary (***Circulated***)
- 7.4 Corporate Risk Register 2017/18 (***Circulated***)
- 7.5 KPIs (***Circulated***)
- 7.6 Preparation for EU General Data Protection Regulation (***Circulated***)
- 7.7 liP Re-Accreditation
- 7.8 Draft Business Plan 2018/19 (***Circulated***)
- 7.9 Annual Report and Accounts 2017/18
- 7.10 Brexit (***Circulated***)
- 7.11 Equality and Disability Action Plans 2018-23 (***Late Mailing/For agreement***)

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2017/18 (***Circulated***)
- 8.2 NIPEC Annual Conference – 21st February 2018
- 8.3 Report on Hyponatraemia Inquiry – update
- 8.4 Presentation of QI Strategy by ***Mrs C McCusker***
- 8.5 Presentation on the Processes of Audit and Risk by ***Dr V Tohani***

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on Thursday 28th June 2018 at 2.00 pm in the Meeting Room, NIPEC. ***Please note that this meeting is to sign off the Annual Report and Accounts for 2017/18 and would need to be quorate.***

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.