



NIPEC/3/2015

AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 2nd September 2015 at 2.00 pm in the Steeple Suite, Antrim Civic Centre, Antrim.

A hot lunch will be provided at 1.00 pm.

To note that the NIPEC Stakeholder Event will be taking place on the morning of the 2nd September 2015 at 9.30 am.

1.0 APOLOGIES

Mrs A Baxendale

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To ask Council Members if there are any Conflicts of Interest.
- 2.3 BSO, Final Report on the Internal Audit of Council Effectiveness 2014/15

- Updated Action Plan (***Circulated***)

3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated***)**

- 3.1 Minutes of the meeting held on 9th July 2015(NIPEC/2/2015) for consideration.

4.0 MATTERS ARISING

- 4.1 Update on the DHSSPS's Review of NIPEC's Role and Functions.
- 4.2 Detailed in Updated Action Plan (***Circulated***)

5.0 CORRESPONDENCE

- 5.1 Letter dated 1st July 2015 from Dr David Stewart, Director of Reviews and Medical Director, RQIA regarding RQIA Review of Quality Improvement Systems and Processes (***Circulated***)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report *(to be tabled)*
- 6.2 A copy of the Consultation Activity Report *(Circulated)*

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report *(Circulated)*
- 7.2 Report from Standing Committee
 - 7.2.1** Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/2/2015 held on 26th May 2015 *(previously circulated)*
 - 7.2.2** Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/2/2015 held on 9th July 2015 *(circulated)*
- 7.3 NIPEC – Executive Management Summary for Council *(Circulated)*
- 7.4 NIPEC High Level Risk Register 2014/15 *(Circulated)*
- 7.5 NIPEC Draft Equality Annual Progress Report 2014/15 for approval *(Circulated)*
- 7.6 NIPEC Draft Standing Orders for Meetings of the Council and its Committees for approval. *(Circulated)*

8.0 SAFETY AND QUALITY

- 8.1 A copy of NIPEC Annual Work-plan *(Circulated)*
- 8.2 NIPEC Annual Quality Report 2014/15 for consideration *(Circulated)*
- 8.3 Mrs Cathy McCusker will present on the Attributes Framework.

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on Thursday 26th November 2015 at 2.00 pm in the Steeple Suite, Antrim Civic Centre.

There will be a NIPEC Business Planning workshop prior to the meeting.

A hot lunch will be provided at 1.00 pm

At this point the public will be asked to leave the meeting due to the confidential nature of further business.



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No Business