



NIPEC/2/2014

AGENDA

Northern Ireland Practice and Education Council Meeting, Thursday 26th June 2014 at 2.00 pm in the Main Room, Belfast Central Mission, Belfast, Co Antrim.

A sandwich lunch will be provided at 1.30 pm

Prior to the public meeting starting there will be a brief meeting of Council to agree and sign off NIPEC's Annual Report and Accounts 2013/2014 and the letter of representation as referred at Agenda Item 7.6.

1.0 APOLOGIES

Mrs M Clark, Mr P McGreevy, Mr P Davison, Mrs D McNamee, Mrs L Houlihan

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To note the expressions of interest and nominations for Lay Member for the Audit and Risk Committee.
- 2.3 To note that the End of Year Accountability Meeting took place on the 19th June 2014, brief feedback.
- 2.4 Report from January 2014 Council Workshop for information. *(Circulated)*

3.0 MINUTES OF THE PREVIOUS MEETING *(Circulated)*

- 3.1 Minutes of the meeting held on 12th March 2014 (NIPEC/1/2014) for consideration.

4.0 MATTERS ARISING

- 4.1 Update on the DHSSPS's Review of NIPEC's Role and Functions.

5.0 CORRESPONDENCE *(Circulated)*

- 5.1 Card from Dr G Henry thanking Council Members for the beautiful flowers that were given to her at the March 2014 Council Meeting.

- 5.2 Letter from Dr A McCormick, Permanent Secretary dated 12th March 2014 regarding Performance Management for 2013/14 Departmental Requirements for ALBs (***Circulated***)
- 5.3 Letter from Ms P Smyth, Deputy Director of Human Resources dated 9th April 2014 regarding Review of Post Registration Education and Training across the HSC (***Circulated***)
- 5.4 Letter from Dr A McCormick, Permanent Secretary dated 29th April 2014 regarding ALB Business Planning: Requirements for Annual Quality Reports (***Circulated***)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (***to be tabled***)
- 6.2 A copy of the Consultation Activity Report (***Circulated***)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report (***Circulated***)
- 7.2 Report from Standing Committee
 - 7.2.1** Confirmed Minutes of the Audit and Risk Committee Meeting AC/1/2014 held on 11th February 2014 (***Circulated***)
 - 7.2.2** Unconfirmed Minutes of the Audit and Risk Committee Meeting AC/2/2014 to held on 27th May 2014 (***Circulated***)
- 7.3 NIPEC – Executive Management Summary for Council – (***Circulated***)
- 7.4 NIPEC High Level Risk Register (***Circulated***)
- 7.5 Annual Report of Activity and Assurance to the Council for the period 1 April 2013 to 31 March 2014 (***Circulated***)
- 7.6 Draft Annual Report and Accounts 2013-14 (***Circulated***)

8.0 SAFETY AND QUALITY

- 8.1 A copy of an Update on NIPEC Projects (***Circulated***)
- 8.2 Presentation to be given by Frances Cannon, SPO, on Quality Assurance of Development of Non NMC Regulated Education Commissioned by DHSSPS 2012/13.

9.0 CHIEF NURSING OFFICER REPORT

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on Wednesday 3rd September 2014 at 2.00 pm. Venue: Whinstone Suite, Antrim Civic Centre.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

12.0 CONFIDENTIAL BUSINESS