



NIPEC/1/2014

AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 12th March 2014 at 2.00 pm in the Spinning Room, Mossley Mill, Newtownabbey, Co Antrim.

1.0 APOLOGIES

Mrs M Clark

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To note the expressions of interest and nominations for Lay Member for the Audit and Risk Committee.
- 2.3 To note that the Mid Year Accountability Meeting took place on the 12th December 2013
- 2.4 To note the end of year Accountability Review Meeting will take place on the 19th June 2014.
- 2.5 To note receipt of the notes of the Council Workshops on 14th November 2013 and 21st January 2014.
- 2.6 Council Members to sign their Declaration of Interests and return to D Meleady at the end of the Council Meeting.

3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated*)

- 3.1 Minutes of the meeting held on 14th November 2013 (NIPEC/6/2013) for consideration.

4.0 MATTERS ARISING

5.0 CORRESPONDENCE (*Circulated*)

- 5.1 Letter from Dr A McCormick, Permanent Secretary dated 4th February 2014 regarding Honest Broker Service – Go Live for Research Use

- 5.2 Letter from Dr A McCormick, Permanent Secretary dated 15th November 2013 regarding Departmental Objectives for 2014-15 ALB Business Plans
- 5.3 Letter from Dr A McCormick, Permanent Secretary dated 20th February 2014 regarding The Role of ALBs in Community Planning.

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (*to be tabled*)
- 6.2 A copy of the Consultation Activity Report (*Circulated*)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report (*Circulated*)
- 7.2 Report from Standing Committee
 - 7.2.1** Confirmed Minutes of the Audit and Risk Committee Meeting AC/4/2013 held on 15th October 2013. (*Circulated*)
 - 7.2.2** Unconfirmed Minutes of the Audit and Risk Committee Meeting AC/1/2014 to held on 11th February 2014. (*to be tabled*)
- 7.3 NIPEC – Executive Management Summary for Council – (*Circulated*)
- 7.4 NIPEC High Level Risk Register (*Circulated*)
- 7.5 NIPEC – Post Project Evaluation (PPE) for the Accommodation Business Case (*Circulated*)
- 7.6 NIPEC Accessable Formats Policy – (*Circulated*)

8.0 SAFETY AND QUALITY

- 8.1 A copy of an Update on NIPEC Projects (*Circulated*)
- 8.2 Presentation by Mrs Cathy McCusker, SPO on the Attributes Framework.

9.0 CHIEF NURSING OFFICER REPORT

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on Thursday 26th June 2014 at 2.15 pm. Venue: Main Room, 3rd Floor, Belfast Central Mission, Glengall Street, Belfast.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

12.0 CONFIDENTIAL BUSINESS

Presentation by Frances Cannon, SPO on the Impact Measurement Framework.