

NIPEC/5/2013



AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 4th September 2013, Council Room, Centre House, 79 Chichester Street, Belfast at 2.00 pm

1.0 APOLOGIES

Mrs J Brownlees.

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To thank Mrs Florence McMahon on her service to the NIPEC Council as a Council Member and then as Deputy Chair.
- 2.3 To note that expressions of interest and nominations for the Deputy Chair post which will become vacant on the 1st October 2013 will be required.
- 2.4 To note that Mrs S Campalani has resigned from the NIPEC Council.
- 2.5 To note that the November Council Meeting will now be taking place on the 14th November 2013 at 9.30 am with a Business Planning event taking place that afternoon.
- 2.6 Feedback from the DHSSPS regarding the Self Governance Risk Assessment and key Actions.
- 2.7 Feedback from the NIPEC Stakeholder event on 14th August 2013.
- 2.8 To note that Dr G Henry, Chief Executive, has had her secondment extended for another 2 years.

3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated*)

- 3.1 Minutes of the meeting held on 6th June 2013 (NIPEC/3/2013) for consideration.
- 3.2 Minutes of the Extra Ordinary meeting held on 26th June 2013 (NIPEC/4/2013) for consideration.

4.0 MATTERS ARISING

5.0 CORRESPONDENCE (*Circulated*)

- 5.1 Copy of letter from Mr D Bingham, Chief Executive, BSO dated 29th July 2013 regarding travel reimbursement for NIPEC Council Members.
- 5.2 Copy of thank you letter from Mr M Addison, Chair of NMC dated 1st August 2013 regarding use of NIPEC facilities.
- 5.3 Copy of letter from Dr A McCormick, Permanent Secretary dated 24th June 2013 regarding presenting at a workshop in respect of Mid Staffordshire NHS Foundation Trust Public Inquiry (Francis Report).

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (*to be tabled*)
- 6.2 A copy of the Consultation Activity Report (*Circulated*)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report (*Circulated*)
- 7.2 Report from Standing Committee

7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting AC/1/2013 held on 12th February 2013. (*Circulated*)

7.2.2 Unconfirmed Minutes of the Audit and Risk Committee Meeting AC/2/2013 to held on 28th May 2013 (*these were previously circulated at the June 2013 Council Meeting*).

- 7.3 NIPEC – Executive Management Summary for Council – (*Circulated*)
- 7.4 NIPEC High Level Risk Register (*Circulated*)
- 7.5 Equality Annual Progress Report 2012/13 (*Circulated*)

8.0 SAFETY AND QUALITY

- 8.1 A copy of an Update on NIPEC Projects (*Circulated*)

9.0 CHIEF NURSING OFFICER REPORT

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on Thursday 14th November 2013 at 9.30 am at the Belfast Central Mission, Glengall Street, Belfast. (***Please note there will be a Business Planning event taking place directly after the Council Meeting***).

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

12.0 CONFIDENTIAL BUSINESS

There is no Confidential Business.