

Northern Ireland Practice and Education Council Meeting, Wednesday 18th March 2020 at 2.00 pm in the Meeting Room, La Mon Hotel and Country Club, 41 Gransha Road, Castlereagh, Belfast, Co Antrim, BT23 5RF.

Please note that skype facilities will be available should you not be able to attend the meeting in person.

Lunch will be served in Charlies Bistro at 12.30 pm.

A G E N D A

1.0 APOLOGIES

Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 Board Governance Self-Assessment submission 2019-2020 ***(Previously Circulated) – For agreement***
- 2.4 Declaration of Interest Form for Council Members ***(previously circulated)***

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 20th November 2019 (NIPEC/4/2019) for consideration. ***(Circulated)***

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan ***(Circulated)***

5.0 CORRESPONDENCE

- 5.1 Letter dated 29th November 2019 from Mr R Pengelly, Permanent Secretary and HSC Chief Executive, DoH, regarding Industrial Action. ***(Previously Circulated)***
- 5.2 Letter dated 6th December 2019 from Professor C McArdle, Chief Nursing Officer, DoH, regarding Q2020 Attributes Framework ***(Previously Circulated)***
- 5.3 Letter dated 7th January 2020 from Mr R Pengelly, Permanent Secretary and HSC Chief Executive, DoH, regarding Mid-Year Accountability Meeting. ***(Previously Circulated)***

- 5.4 Letter dated 28th January 2020 from Ms A Sutcliffe, CBE, Chief Executive and Registrar, NMC, regarding Nursing and Midwifery Council communication Plans for EU Exit. ***(Previously Circulated)***
- 5.5 Letter dated 6th February 2020 from Dr M McBride, Chief Medical Officer, DoH, regarding Coronavirus: (A) Key Public Health Advice, (B) Action to be Taken by Public Authorities. ***(Previously Circulated)***
- 5.6 Memo dated 17th February 2020 from Mr P Lavery, Senior HR Manager, BSO, regarding May Day Bank Holiday 2020 ***(Previously Circulated)***

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report ***(To be Tabled)***
- 6.2 A copy of the Consultation Activity Report ***(Circulated)***

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report ***(Circulated)***
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of A&R meeting A&RC/4/2019 held on the 8th October 2019 ***(Previously Circulated)***
 - 7.2.2 Unconfirmed Minutes of A&R Meeting A&R/1/2020 held on the 11th February 2020 ***(To Be Tabled)***
- 7.3 Financial Management Summary ***(Circulated)***
- 7.4 Corporate Risk Register 2019-20, Ver: 12 February 2020 ***(Circulated/Update)***
- 7.5 KPIs ***(Circulated/Update)***
- 7.6 Timeline for NIPEC Annual Report & Accounts 2019-20 – ***(Verbal Update)***
- 7.7 NIPEC Accommodation – James House Project – ***(Update)***
- 7.8 Draft NIPEC Business Plan – ***(Previously Circulated/Agreement/signing off)***
- 7.9 NIPEC Corporate Plan from April 2021- ***(Update)***
- 7.10 Impact of Industrial Action Report ***(To be Tabled)***
- 7.11 Management Statement Financial Memorandum between DoH and NIPEC/DAO (DoF) 05/19 – Partnership Agreement Template – ***(Update)***
- 7.12 NIPEC Council Membership Terms – ***(Circulated)***
- 7.13 IHRD ALB Board Effectiveness Sub group workshop – ***(Feedback)***
- 7.14 5-year review of our Equality Scheme by 31st March 2021 – ***(Update)***

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2019/20 – Progress Monitoring Report: November 2019 to March 2020 ***(Circulated)***

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on 24th June 2020 at 10.30 am, in the Meeting Room, NIPEC, Chichester Street, Belfast.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

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NIPEC/1/2020



AGENDA

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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No Business.