

Northern Ireland Practice and Education Council Meeting, Wednesday 18th November 2020 at 2.00 pm. **Please note that this meeting will be held via zoom.**

Login Details are:

Join Zoom Meeting

<https://hscni-net.zoom.us/j/82716580968?pwd=ZFJFZkVlcXd6N2pxV3R2QzNWZmFjZz09>

Meeting ID: 827 1658 0968

Passcode: jW5h=K

A G E N D A

1.0 APOLOGIES

Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 Please note that the Council Business Plan Workshop will take place on the 25th November 2020 commencing at 9.30 am via zoom.

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 2nd September 2020 (NIPEC/3/2020) for consideration. **(Circulated)**

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan **(Circulated)**

5.0 CORRESPONDENCE

- 5.1 Letter dated 4th September 2020 from Robin Swann, MLA, Minister for Health regarding Draft Surge Planning Strategic Framework – Stakeholder Engagement Exercise. **(Previously Circulated)**
- 5.2 Letter (1818 – 2020) dated 4th September 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**

- 5.3 Letter (1841 – 2020) dated 11th September 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.4 Letter (1865 – 2020) dated 18th September 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.5 Letter (1895 – 2020) dated 25th September 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.6 Letter (1937 – 2020) dated 2nd October 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.7 Letter (1964 – 2020) dated 9th October 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.8 Letter dated 14th October 2020 from La'Verne Montgomery, DoH, Director of Corporate Management regarding Further Pause to Sponsorship and Governance Activities. **(Previously Circulated)**
- 5.9 Letter (2002 – 2020) dated 16th October 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.10 Letter dated 23rd October 2020 from La'Verne Montgomery, DoH, Director of Corporate Management regarding Review of Arm's Length Bodies – NIPEC. **(Previously Circulated)**
- 5.11 Letter (2036 – 2020) dated 24th October 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.12 Letter (2077 – 2020) dated 29th October 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.13 Letter (2105 – 2020) dated 5th November 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(Late mailing via email)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of A&R Meeting A&R/3/2020 held on the 24th June 2020 **(Previously Circulated)**
 - 7.2.2 Unconfirmed Minutes of the A&R Meeting A&R/4/2020 held on the 13th October 2020 **(Circulated)**

- 7.3 Financial Management Summary
 - 7.3.1 Financial Summary of Expenditure – Month 6 (November 2020)
(Late mailing via email)
- 7.4 Corporate Risk Register 2020-21, Ver:8 November 2020 *(Circulated)*
- 7.5 KPIs *(Circulated)*
- 7.6 Annual Report and Accounts 2019 – 2020 – *Verbal Update*
- 7.7 DoH Mid-Year Assurance Statement – *Verbal Update*
- 7.8 NIPEC Accommodation – James House Project – *Verbal Update*
- 7.9 NIPEC’s Business Continuity Plan – *(Circulated For Approval)*
- 7.10 COVID-19 Risk Assessments and SOPs – *Verbal Update*
- 7.11 NIPEC Annual Quality Report – *(Previously Circulated) – Verbal Update*
- 7.12 Compliance Accessibility Legislation for Websites and APPs – *Verbal Update*
- 7.13 Briefing Paper on Review of NIPEC Policies *(Late Mailing)*
- 7.14 Revised NIPEC Risk Strategy and Proposed Corporate Risk Register Template *(Late Mailing)*
- 7.15 NIPEC 5 Year Review of Equality Scheme – *Verbal Update*
- 7.16 EU Exit, Department of Finance Guidance for NICS Departments and Public Bodies, November 2020 *(Circulated)*

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2020/21 – Progress Monitoring Report 1st September 2020 to 18th November 2020. *(Circulated)*

9.0 CHIEF NURSING OFFICER UPDATE

No further updates.

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on 10th March 2021 at 2.00 pm, in Centre House, 79 Chichester Street, Belfast, BT1 4JE.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/4/2020



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No further business.