






Recording Care: Steering Group

NIPEC Offices, Belfast
10:00 – 12:00 hrs

AGENDA

| No. | Agenda item | Related papers | Time | Led by |
|------------|--|--|-------------|--|
| 1 | Chairs remarks, Apologies Notes of the last meeting: Matters arising: <ul style="list-style-type: none"> • RQIA membership • Summary of site visits from C Büchner All other matters arising taken on the agenda |  Draft Action Notes 20 Dec 18.docx | 10:00 | N Patterson, SEHSCT |
| 2 | Transformation Work Streams – Update |  Progress report April 2019 TNMD.do | 10:20 | A Reed, NIPEC |
| 3 | Working Group Report <ul style="list-style-type: none"> • Adult document • Care Planning • Children’s Short Stay Document • ED • NOAT • Audit |  Working Group report SG meeting A  Progress report April 2019.docx | 10:35 | L Kelly, SEHSCT/ S Pullins, NHSCT |
| 4 | Shared Learning from Improvement and HSC Trust Record Keeping Scores | | 11:15 | A Reed, NIPEC |
| 5 | Encompass Update | | 11:25 | N Patterson, SEHSCT |
| 6 | HSC Trust Record Keeping Projects ¹ <ul style="list-style-type: none"> • Record keeping elements of transformation projects HSC organisations | | 11:35 | N Patterson, SEHSCT |
| 7 | Next Steps | | 11:40 | N Patterson, SEHSCT |

¹ It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.

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| <p>8 Any Other Business</p> <p>Evaluation of PACE Implementation</p> <p>District Nursing Records</p> <p>Testing handover principles</p> |  <p>principles for effective handover.c</p> | <p>11:45</p> | <p>A Reed, NIPEC</p> |
| <p>9 Date and time of next meeting:</p> <p>Thursday 27th June 2019, 14:00 – 16:00hrs</p> <p>NIPEC Offices, Belfast</p> | | <p>12:00</p> | <p>N Patterson, SEHSCT</p> |