





Recording Care: Steering Group

Thursday 27th June 2019
NIPEC Meeting Room, Belfast
14:00 – 16:00 hrs

AGENDA

No.	Agenda item	Related papers	Time	Led by
1	Chairs remarks, Apologies Notes of the last meeting: Matters arising: <ul style="list-style-type: none"> • RQIA membership All other matters arising taken on the agenda	 Draft Action Notes Recording Care SG 4t	14:00	N Patterson, SEHSCT
2	Transformation Work Streams – Update	 Progress report June 2019 TNMD.do	14:20	A Reed, NIPEC
3	Working Group Report <ul style="list-style-type: none"> • Adult document • Care Planning • Children’s • Mental Health • Short Stay • Learning Disabilities • ED Audit • District Nursing • Audit • Draft Handover principles testing • Newsletter 	 Progress Report June 2019 SG.docx  Working Group Chair report 270619.	14:35	L Kelly, SEHSCT/ S Pullins, NHST
4	Shared Learning from Improvement and HSC Trust Record Keeping Scores		15:25	A Reed, NIPEC
5	Encompass Update		15:25	N Patterson, SEHSCT

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| 6 | HSC Trust Record Keeping Projects ¹ <ul style="list-style-type: none">Record keeping elements of transformation projects HSC organisations | 15:40 | N Patterson,
SEHST |
| 7 | Next Steps | 15:50 | N Patterson,
SEHST |
| 8 | Any Other Business
Evaluation of PACE Implementation | 15:55 | A Reed,
NIPEC |
| 9 | Date and time of next meeting:
Thursday 26 th September 2019, 10:00
– 12:00hrs
NIPEC Meeting Room, Belfast | 16:00 | N Patterson,
SEHST |

¹ It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.