


Recording Care: Steering Group

**Chestnut Suite, Island Centre Lisburn.
Thursday 20th December 2018
10:00 – 12:00 hrs**

AGENDA

| No. | Agenda item | Time | Led by |
|------------|---|-------------|--|
| 1 | Chairs remarks, Apologies Notes of the last meeting:  Draft Action Notes 20 Sept 2018.docx Matters arising: <ul style="list-style-type: none"> • Newsletter All other matters arising taken on the agenda | 10:00 | N Patterson, SEHSCT |
| 2 | Update from Mental Health Pathway <ul style="list-style-type: none"> • Opportunity to discuss care planning in MH care settings | 10:05 | B Quinn, PHA |
| 3 | Transformation Work Streams – Update | 10:20 | A Reed, NIPEC |
| 4 | Working Group Report <ul style="list-style-type: none"> • Adult document • Care Planning • Children’s Short Stay Document • ED • NOAT • Audit | 10:35 | L Kelly, SEHSCT/ S Pullins, NHSCT |
| 5 | Shared Learning from Improvement and HSC Trust Record Keeping Scores | 11:15 | A Reed, NIPEC |
| 6 | Encompass Update | 11:25 | N Patterson, SEHSCT |
| 7 | HSC Trust Record Keeping Projects ¹ <ul style="list-style-type: none"> • Record keeping elements of transformation projects HSC organisations | 11:35 | N Patterson, SEHSCT |
| 8 | Next Steps | 11:40 | N Patterson, SEHSCT |

¹ It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.

- 9** Any Other Business 11:45
Evaluation of PACE Implementation
District Nursing Records
Scale and Spread – PACE implementation

- 10** Date and time of next meeting: 12:00
4 April 2019 at 10.00am **N Patterson,**
SEHSCT