






Recording Care: Steering Group

NIPEC Offices, Belfast
Wednesday 11th April 2018
14:00 – 16:00 hrs
NIPEC Meeting Room
Centre House Belfast

AGENDA

No.	Agenda item	Time	Led by
1	Chairs remarks, Apologies Claire Büchner Linda Kelly Notes of the last meeting 14 December 2017  Recording Care Meeting Notes Dece	14:00	N Patterson, SEHSCT
	Matters arising: <ul style="list-style-type: none"> • Newsletter of celebration • Contact with RQIA All other matters arising taken on the agenda		
2	Working Group Report  PACE-Care-Settings.p df  timeline adult document process.do	14:15	L Kelly, SEHSCT/ S Pullins, NHSCT
	<ul style="list-style-type: none"> • Adult document • Care Planning – including children’s hospital based care settings and ED • Mental Health and Learning Disabilities Documents • ED • Specialist Nurses • Resources and NOAT 		
3	Report of the Nursing languages Symposium  report of the nursing languages symposiurr	15:00	A Reed, NIPEC

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| 4 | Report of the PACE workshop | 15:10 | A Reed, NIPEC |
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report of the PACE regional workshop m: | | |
| 5 | Shared Learning from Improvement and HSC Trust Record Keeping Scores | 15:25 | A Reed, NIPEC |
| 6 | Encompass Update | 15:35 | N Patterson, SEHSCT |
| 7 | HSC Trust Record Keeping Projects ¹ | 15:45 | N Patterson, SEHSCT |
| 8 | Next Steps | 15:50 | N Patterson, SEHSCT |
| 9 | Any Other Business | 15:55 | A Reed, NIPEC |
| | Evaluation of PACE Implementation | | |
| 10 | Date and time of next meetings: | | N Patterson, SEHSCT |
| | Wednesday 13th June 2018 14:30 – 16:30, NIPEC Offices Belfast | | |
| | September date moved from 12 September 2018 to Thursday 20 September 2018 10.00am – 12.00pm | | |

¹ It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.