

Recording Care: Steering Group

NIPEC Offices, Belfast
16th June 2017, 10:00 – 12:00hrs

AGENDA

1. Chair's remarks, welcome and apologies

Notes of the last meeting 20 March 2017

- Meeting with new Chair
- HSC Trust representation
- Record of thanks

All other matters arising taken on the agenda

2. Working Group Report

- Adult document
- Care Planning – including children's hospital based care settings and ED
- Mental Health and Learning Disabilities Documents
- ED Document
- Revision of NOAT and NIPEC website
- Specialist Nurses

3. Nursing Practice Standards production.

4. Shared Learning from Improvement and HSC Trust Record Keeping Scores

5. E-record Update

6. HSC Trust Record Keeping Projects¹

7. Next Steps

8. Any Other Business

- Evaluation of PACE Implementation
- Chairmanship of the Working Group

9. Date and time of next meetings:

15 Sept 2017 at 2-4

14 Dec 2017 at 2-4

14 March 2018 at 2-4

¹ It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.