

## ***Recording Care: Steering Group***

**Malone House, Harberton Suite, Belfast  
21<sup>st</sup> September 2017, 10:00 – 13:00hrs**

### **CHAIR'S AGENDA**

#### **10:00 – 11:30 Open session with Gary Loughran, Director of the 'Encompass' Programme**

<b>Time</b>	<b>Activity</b>	<b>Lead</b>
10:00	Chair's welcome	
10:05	'Encompass: The art of the possible'	Gary Loughran
10:25	South Eastern Trust's Journey to Paperlite: Lessons for Nursing and Beyond	Linda Kelly
10:40	FNF Scholarship Year: Leading Digital Change in Cambridge University Hospitals	Angela Reed
10:50	Have your Say – Nursing Enablers and the Big questions for the Encompass team	Angela Reed/ All
11:15	Introduction to Scenarios: Getting a system that works for all – the opportunity	Claire Buchner/ Gary Loughran
11:25	And Finally....How can the Encompass team communicate with nursing?	Gary Loughran/ Angela Reed

#### **11:30 – 13:00 Closed session**

1. Chairs remarks, Apologies and Notes of the last meeting 16 June 2017

Matters arising:

- Chairmanship of Working Group
- Community information systems
- Children's short stay environments
- 72 hour testing
- RCN Principles of Consent

All other matters arising taken on the agenda

2. Working Group Report

- Adult document
- Care Planning – including children's hospital based care settings and ED
- Mental Health and Learning Disabilities Documents

- ED Document
  - Specialist Nurses
3. Nursing Practice Standards production.
  4. Shared Learning from Improvement and HSC Trust Record Keeping Scores
  5. Encompass Update
  6. HSC Trust Record Keeping Projects<sup>1</sup>
  7. Next Steps
  8. Any Other Business
    - Evaluation of PACE Implementation
    - Abbreviations Project
  9. Date and time of next meetings:  
**14 Dec 2017 at 2-4pm, NIPEC offices Belfast**

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<sup>1</sup> It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.