

## ***Recording Care: Evidencing Safe and Effective Care***

### ***Steering Group***

**NIPEC Offices, Belfast**  
**20<sup>th</sup> March 2017, 10:00 – 12:00hrs**

### **AGENDA**

1. Chair's remarks, welcome and apologies
  - Notes of the last meeting 16 December 2016
    - Sign off of Phase 3 Plan
- All matters arising taken on the agenda
2. Working Group Report
  - Care Planning
  - Mental Health and Learning Disabilities Documents
  - ED Document
  - Revision of NOAT and NIPEC website
  - AOB
3. Shared Learning from Improvement and HSC Trust Record Keeping Scores
4. E-record Update
5. HSC Trust Record Keeping Projects<sup>1</sup>
6. Next Steps
7. Any Other Business
  - Evaluation of PACE Implementation
  - Chairmanship
8. Date and time of next meetings:  
TBA

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<sup>1</sup> It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.