

# ***Recording Care: Working Group***

**25<sup>th</sup> July 2019, 10 am- 12 pm**  
**NIPEC Meeting Room and by teleconference**

## **Teleconference details:**

*All participants must dial extension **36 1551** from an internal Cisco phone or **028 9536 1551** from **outside organisation** to access the teleconference.*

*When prompted, participants must enter 336 1169 followed by a # to join the teleconference instantly.*

## **AGENDA**

### **Agenda Item**

**1** Welcome, introductions and apologies

**2** Notes of previous meeting



Draft Action Notes  
Working Group 16May

**3** Matters Arising

- Transforming Nursing and Midwifery Data (TNMD) project update

#### Working Group/ NIPEC work streams' update

- Adult record update



Falls plan of care in  
previous adult admis

- Adult Short Stay record
- Children's service areas
- Learning Disabilities
- District Teams
- PACE roll out

Audit of ED practice

Preparation for Encompass

- Testing of Handover Principles



principles for  
effective handover.d

## TNMD Officer update

### **4** Feedback from Steering Group

- TMND Project Plan

### **5** Any Other Business:

- Reusability of completed documents
- Mental Health work stream
- Future Working Group meeting dates to be forwarded by NIPEC

### **6** Date and time of next meetings:

**Friday 6 Sept 2019, 10.00 am-12.00 pm**

**Wednesday 27 Nov 2019, 10.00 am-12.00 pm**