

# ***Recording Care: Working Group***

**15<sup>th</sup> March 2019, 10 am- 12 pm**  
**NIPEC Meeting Room and by teleconference**

## **Teleconference details:**

*All participants must dial extension **36 1551** from an internal Cisco phone or **028 9536 1551** from **outside organisation** to access the teleconference.*

*When prompted, participants must enter 336 1169 followed by a # to join the teleconference instantly.*

## **AGENDA**

### **No. Agenda Item**

**1** Welcome, introductions and apologies

**2** Notes of previous meeting



Draft Action Notes  
29Jan19.docx

**3** Matters Arising

- Transforming Nursing and Midwifery Data (TNMD) project update
  - NIPEC work streams' update
  - TNMD Officer update
- Adult record
  - 'Go live' date
  - Printing numbers of Adult record and continuation booklet
  - Old stock levels
  - Support resources
  - Retrospective and chronic need(s)/ repetition record keeping
- Adult Short Stay record
- Children's Short Stay record
- PACE roll out

**4** Feedback from Steering Group

- TMND Project Plan
- Briefing Paper for Steering Group for Claire Buchner

**5** Encompass Update

**6** Work streams for working group

- Short stay workshop
- Children's improvement work
- Emergency Department record and improvement work
- Learning Disabilities record and improvement work
- Care Planning
- NOAT
- Inclusion of handover principles (to be added in due course)

**7** Any Other Business

**8** Date and time of next meetings:

**Thursday 16 May 2019, 10.00 am- 12.00 pm**  
**Thursday 25 July 2019, 10.00 am- 12.00 pm**  
**Friday 6 Sept 2019, 10.00 am-12.00 pm**  
**Wednesday 27 Nov 2019, 10.00 am-12.00 pm**