

	<p>was taken forward. Unfortunately PACE was identified as a priority in the region – particularly given the uni-professional nature of the work. LK provided positive feedback from the multi-professionals in relation to PACE at the HSCQI meeting.</p>	
4	<p>Feedback from Steering Group</p> <p><u>MH pathway update</u></p> <p>Briege Quinn had given an update at the Steering Group regarding the MH pathway. PACE approach approved by multidisciplinary teams for the region. Some discussion regarding electronic “You in Mind” project. Most of trusts are electronic in MH settings (PARIS platform) – Briege had advised that the MH group were mindful of the Encompass work, however were intending to progress the electronic format regardless.</p> <p><u>Encompass update</u></p> <p>Claire Buchner had given an update on the progress of the programme of work to date along with Nicki Patterson. Claire had been asked to provide a briefing paper for SG on visits relating to the procurement process of Encompass and learning from a nursing and midwifery perspective. Awaiting feedback from Claire.</p>	
5	<p>Encompass Update</p> <p>AR mentioned Digital Care Forum was due to meet in February but there was no update. PM stated she had received no update either, also being in membership of this group. There had been limited information on Twitter recently regarding staff information days – other than this communication had been sparse from the Encompass programme. LK announced that the SEHSCT had been successful in their bid to become the first HSCT for implementation of Encompass. Following discussion it was broadly agreed that engagement with nurses and midwives needed to be continuous throughout the process of development and implementation.</p>	
6	<p>Work streams for working group</p> <p><u>Short stay workshop</u></p> <p>AR gave an update: workshop on 17/12/2018 very good engagement with trust representatives. Key summary: 1) difficult timeframe, agreed in view of winter pressures to set up small sub group (ERG). 35 people in the room in December – agreement was for 2 representatives per trust to take forward discussions and produce an outline document. Colleagues acknowledged That the work begun by the late Laura Byrne in NHSCT was a format from which to move forward. 10 reps in total from trusts and NIPEC reps will look at this and decide what is taken forward through a further workshop on 8th February in Clotworthy House.</p> <p><u>Children’s improvement work</u></p> <p>AR informed that Michelle Burke had taken this work forward and on</p>	

	indicators inclusive of NOAT to their own systems. LW updated that this is work in progress in BHSCT.	
7	<p>Any Other Business</p> <p><u>Inclusion of handover principles</u></p> <p>LK provided an update – there was an ongoing need to include a test of the handover principles in the work plan in the near future.</p> <p>AR updated with the PID having gone to the Steering Group meeting in December 2018. Transformation funds had been provided, 10 people in trusts, 2 WTE in Belfast and 1 per other trust. LKa in post from 21st January 2019 but not fully released as yet. LKa admin support to 2 PO's, PACE facilitators – communication, web sites etc. Gillian McKee to join NIPEC as a professional officer next week to coordinate officers in trusts.</p> <p>Work streams included:</p> <ul style="list-style-type: none"> • Adult document • PACE roll out • Preparation for Encompass • District Teams • Learning Disabilities • Children's service areas • Testing of the handover principles • Audit of ED practice • Short stay document <p>In terms of prioritisation, there was an imperative on children's relating to the hyponatraemia enquiry and on Learning Disabilities relating to recent events in BHSCT. AR to support meeting to prioritise work streams with WG, PACE facilitators and Gillian to meet (teleconf. possible).</p> <p>PM advised that WHSCT needs to recruit new person as Marian moving posts (in negotiations when and how).</p> <p>LK advised that in relation to District Nursing – KPI's workshop on 30th January.</p> <p>PM got update from Martin Chadwick re children's "Me and my family" booklet – in relation to the readmission document less usage than estimated was evident. PM asked for current stockage. SP+AR+LK will get stockage levels of paper copies, AR+SP+LK to determine how many children's colleagues need.</p> <p>AR advised the group regarding new appointments under confidence and supply invoices on cost for goods and services, will email 5 AD's with what can be claimed for.</p>	<p>LKa to check LK, SP, AR diaries to get date for prioritisation meeting/telecall</p> <p>AR+SP+LK to determine stockage for children's booklet and need for it</p> <p>AR to email 5 AD's with what can be claimed for</p>
8	<p>Date and time of next meeting</p> <p>Friday 15 March 2019, NIPEC Meeting Room, 10-12md</p>	

ACTION	Comment	Completed/On going
24th October 2018		
Podcast of Recording care Story to be explored		Ongoing
29th January 2019		
LKa to amend notes 24th Oct 2018.		Completed
Consideration of the process for implementation and inclusion of smaller hospitals as test sites to be taken forward by PACE facilitator group.		Ongoing
LKa to put costs for next meeting agenda		Completed
Review of NOAT indicators to be taken forward		Completed
PACE facilitators to be asked for opinions		Completed
LKa to put repetition and retrospective records - follow up for next meeting agenda		Completed
AR to contact Rita Devlin re coroners video		Ongoing
LKa to check LK, SP, AR diaries to get date for prioritisation meeting/telecall		Completed
AR+SP+LK to determine stockage for children's booklet and need for it		Ongoing
AR will email 5 AD's with what can be claimed for		Completed