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4	<p><b>Resources and training</b></p> <p>PM raised the issue of appropriate use of the resources on the microsite. MB to add narrative to the PACE section of the microsite.</p> <p><i>Revised prompt</i> Discussion was held regarding the word ‘outcomes’ and it was agreed that ‘aim’ would work better.</p> <p><i>Real life stories</i></p> <p>MB advised that these will continue to be collected and thanked those that had already sent stories</p>  <p><i>Logo and Newsletter</i></p> <p>MB will also send samples of logos – to be actioned</p> <p>It was agreed that the newsletter would be distributed quarterly. MB will send the group the first one.</p>	<p>MB to add</p> <p>ALL to send</p> <p>MB to action</p> <p>MB to send</p>
5	<p><b>Any Other Business</b></p> <p><i>NOAT</i> The care planning section of the long NOAT for adult inpatient care setting was revised and agreed. This is the final draft , the adult inpatient profile will be updated on the system , MB will contact the developer regarding current data .In the interim a hard copy can be used.</p> <p><i>Future facilitators meeting</i> It was agreed that the next meeting would be on the 20<sup>th</sup> March, this would be the final meeting that MB would chair. MB will update at this the plan for the project from NIPEC perspective.</p> <p><i>Bed end charts</i> Discussion was held regarding the use of bed end charts with PACE. MB advised that lack of standardisation and amount of bed end charts had been raised at the working group. JMK advised that work was ongoing in the Belfast Trust, DM added this was also the same for Southern Trust. MB advised that work had begun I regarding guidance around the skin bundle and NEWS. This has proved challenging due to the lack of standardisation in bed end charts. It was agreed to begin work with skin bundle charts, PM advised that tissue viability had been looking at his. PM agreed to convene a meeting with tissue viability and MB, this work can then be shared to the other HSC trusts.</p>	<p>PM to co-ordinate</p>
<p><b>Date and time of next meeting:</b> Tuesday 20<sup>th</sup> March, 2018. 10:30 – 13:30. NIPEC , Belfast</p>		