



	<p>GMcK update: GMcK and AR to discuss possibility of regional award/celebration event. MB advised that branding considerations are on the NIPEC server.</p> <ul style="list-style-type: none"> <li>• <u>PACE champions</u></li> </ul> <p>Group advised GMcK that they are satisfied that the role of the champion should remain and further work done by Trusts to help ensure the remit of this role is maximised. Link nursing not to be considered at this time and this item to be removed from future agendas unless item raised again. MB offered advice that if a ward is finding it challenging to adapt to PACE, staff may wish to visit a PACE implemented ward as way of support during transition.</p> <ul style="list-style-type: none"> <li>• <u>Newsletter</u></li> </ul> <p>GMcK advised the first draft of the second edition of newsletter is near completion and will be forwarded when approved. Newsletter title changed to 'Recording Care' in light of TMND project commencement. GMcK thanked everyone for their stories, photos and contributions.</p> <ul style="list-style-type: none"> <li>• <u>Resources to support PACE implementation</u></li> </ul> <p>GMcK advised that PACE presentation and guidance will include sections on retrospective record keeping and acute/ chronic or repetitive care interventions. Review of PACE resources under way (presentation, webinar and guidance notes)</p> <ul style="list-style-type: none"> <li>• <u>Repetitive care interventions/chronic care needs</u></li> </ul> <ul style="list-style-type: none"> <li>• GMcK advised that AR had been forwarded information regarding suggested way forward for documentation of repetitive care interventions/chronic care needs and she is to review. MB suggested dedicated session for this item would be preferable. Priority to be given to this at next PACE meeting.</li> </ul> <ul style="list-style-type: none"> <li>• <u>Retrospective record keeping</u></li> </ul> <p>Discussion held regarding coroner's perspective on retrospective record keeping (session viewed at RCN). For further discussion at SG</p> <p>b) Adult Regional document</p> <ul style="list-style-type: none"> <li>• <u>Update regarding printing handling error</u></li> </ul> <p>GMcK advised the group of the outcome of the printer handling error. PHA QSE forwarded for regional learning in process/ practice.</p>	<p>PACE Champions item to be removed from future agendas.</p> <p>Repetitive care interventions/chronic care needs to be discussed at next meeting in July 2019.</p> <p>AR to clarify with SG way forward in relation to retrospective notes.</p>
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	<ul style="list-style-type: none"> <li>• <u>Training for bank/agency staff</u></li> </ul> <p>Membership advised that a substantial percentage of nursing staff are bank/ agency. The group agreed that bank/agency staff should be PACE trained and suggested PACE awareness could feature on the agency's training matrix. MB suggested that workforce leads may be in a position to support future plans for bank/ agency training. AR to liaise with Trust workforce leads.</p> <ul style="list-style-type: none"> <li>• <u>Audit of records</u></li> </ul> <p>GMcK advised that 10 records per ward per quarter are to be audited to feed into Steering Group 'Recording Care Quarterly Quality Focus'. GMcK advised that Trusts should forward any concerns in relation to creation of IT systems to collate audit results. Some feedback given to GMcK regarding NOAT indicators. GMcK suggested an opportunity to feedback comments and suggestions on NOAT. Review had been planned later in 2019 but can be brought forward. The group asked to forward comments/ suggestions for improvement to the indicators.</p> <p>c) Steering Group</p> <p><u>Update</u></p> <p>Update given throughout meeting at relevant items</p> <ul style="list-style-type: none"> <li>• LD work next meeting in July 2019.</li> <li>• Children's work next meeting in August.</li> <li>• AR updated group re. District Nursing work.</li> </ul> <p>d) Workstreams</p> <p>Discussed above.</p> <p>e) Encompass visits</p> <p>GMcK confirmed visit to SEHSCT in July 2019 and NHSCT in August 2019. Debriefing session to be provided for relevant Trust staff involved prior to visits.</p>	<p>AR to liaise with Trust workforce leads regarding future plans for bank/ agency training.</p> <p>The group to forward any concerns in relation to creation of IT systems to collate audit results.</p> <p>The group asked to forward any ideas for improvement to the NOAT indicators.</p>
4	<p><b>Any Other Business</b></p> <p>GMcK advised group of change to date of October 2019 meeting</p> <p>Discussion held regarding falls risk assessment in the adult inpatient document. Nursing staff have suggested that the inclusion of a plan of care that was present in the previous document may be beneficial. AR to take this to the Steering Group for discussion.</p>	<p>AR to take issue of lack of falls prevention information to the Steering Group for discussion.</p>
	<p><b>Date and time of next meeting:</b></p> <p>Wednesday 24<sup>th</sup> July 2019, 10.30 am - 12.30pm, Whiteabbey Hospital – Boardroom.</p>	

<b>ACTION</b>	<b>Comment</b>	<b>Completed/Ongoing</b>
<b>Wednesday 24<sup>th</sup> April 2019</b>		
<b>Ideas for PACE branding to be forwarded to GMcK.</b>		<b>Ongoing</b>
<b>PACE support resources to be developed between May and June.</b>		<b>Ongoing</b>
<b>GMcK to enquire regarding possibility of capturing numbers viewing adult admission booklet.</b>		<b>Ongoing</b>
<b>The group to take the audit tool to ED for feedback/comments.</b>		<b>Completed</b>
<b>Wednesday 26<sup>th</sup> June 2019</b>		
<b>New member nominations to be forwarded to NIPEC</b>		<b>Ongoing</b>
<b>GMcK to update page 2 of last PACE meeting in April 2019 notes.</b>		<b>Completed</b>
<b>PACE Champions to be removed from future agenda.</b>		<b>Completed</b>
<b>Repetitive care interventions/chronic care needs to be discussed at next meeting in July 2019.</b>		<b>Ongoing</b>
<b>AR to clarify with SG way forward in relation to retrospective notes.</b>		<b>Ongoing</b>
<b>AR to liaise with Trust workforce leads regarding future plans for bank/ agency training.</b>		<b>Ongoing</b>
<b>The group to forward any concerns in relation to creation of IT systems to collate audit results.</b>		<b>Ongoing</b>
<b>The group asked to forward any ideas for improvement to the NOAT indicators.</b>		<b>Ongoing</b>
<b>AR to take issue of lack of falls prevention information to the Steering Group for discussion.</b>		<b>Completed</b>