

Northern Ireland Practice and Education Council Meeting, Wednesday 30th June 2021 at 11.00 am. **Please note that this meeting will be held via zoom.**

Login Details are: Join Zoom Meeting:

<https://hscni-net.zoom.us/j/84529276721?pwd=cDdRbHZUM2paQlZRcmxBVGs1eDkxQT09>

Meeting ID: 845 2927 6721

Passcode: ^r9Jb2

A G E N D A

1.0 APOLOGIES

Professor C McArdle, Mrs D Oktar-Campbell

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To note that the Management-Statement-and-Financial-Memorandum MSFM-Between-DOH-and-NIPEC-2017 is on the NIPEC website for regular use/reference by Council members
- 2.4 Extension of Chief Executive's Secondment
- 2.5 NIPEC Council Membership Terms – Summary Sheet **(Circulated)**
- 2.6 Circular IHRD 01/2021 regarding HSC Board Member Handbook, A Resource to Support the Delivery of Safe and Effective Care.

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 10th March 2021 (NIPEC/1/2021) for consideration. **(Circulated)**

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan **(Circulated)**

5.0 CORRESPONDENCE

- 5.1 Letter dated 12th March 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.2 Letter dated 23rd March 2021 from L'averne Montgomery regarding ALB update and end of year Sponsorship. **(Previously Circulated)**
- 5.3 Letter dated 19th March 2120 from Robin Swann, MLA, Minister for Health regarding Temporary Changes to HSC Framework – Consultation Analysis Report. **(Previously Circulated)**

- 5.4 Email dated 8th April 2021 from Investors in People regarding NIPEC Re-accreditation Award. **(Previously Circulated)**
- 5.5 Letter dated 16th April 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.6 Letter dated 30th April 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.7 Letter dated 10th May 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.8 Email dated 10th May 2021 from Professor C McArdle, Chief Nursing Officer regarding Enhancing Clinical Care Framework and Care Home Clinical Care Network web pages. **(Previously Circulated)**
- 5.9 Letter dated 17th May 2021 from Mr R Pengelly, Permanent Secretary regarding Review of Current Business Model for Commissioning Post Registration Education for Nurses, Midwives and Allied Health Professionals. **(Previously Circulated)**
- 5.10 Letter dated 2nd June 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.11 Letter dated 4th June 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.12 Letter dated 11th June 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.13 Letter dated 15th June 2021 from Robin Swann, MLA, Minister for Health regarding Elective Care Framework. **(Previously Circulated)**
- 5.14 Circular IHRD 01/2021 from Andrew Dawson, Director of Quality, Safety and Improvement regarding HSC Board Member Handbook, A Resource to Support the Delivery of Safe and Effective Care. **(Circulated)**
- 5.15 Letter dated 24th June 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Circulated Late Mailing)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(To be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee:
 - 7.2.1 Confirmed Minutes of A&R Meeting A&R/1/2021 held on the 16th February 2021 **(Previously Circulated)**
 - 7.2.2 Unconfirmed Minutes of the A&R Meeting A&R/2/2021 held on the 18th May 2021 **(Circulated)**
- 7.3 Financial Management Summary
 - 7.3.1 Resource Budget Allocations 2021/22 **(Circulated)**
 - 7.3.2 Financial Summary of Expenditure – Month 2 **(Circulated Late Mailing)**
- 7.4 Corporate Risk Register 2021-22, Version:3 **(Circulated)**

- 7.5 KPIs 2021-22 (***Circulated***)
- 7.6 NIPEC Annual Report and Accounts for 2020-2021 (***Late Mailing via email For agreement/signing off***)
- 7.7 Audit & Risk Committee's Annual Report on Activity and Assurances to the Council for the period 1st April 2020 to 31st March 2021 (***Circulated for information***)
- 7.8 Equality:
 - 7.8.1 NIPEC 5 Year Review of Equality Scheme (***Previously circulated for approval***)
 - 7.8.2 Equality and Disability Action Plans: Year 3 Progress Report – 1st April 2020 – 31st March 2021 (***Circulated for noting***)
 - 7.8.3 NIPEC Equality Annual Progress Report 2020–2021 (***Verbal Update***)
- 7.9 NIPEC Draft Business Plan 2021/22 – (***Circulated***) – (***Verbal Update/ Approval***)
- 7.10 NIPEC Websites: – ***Verbal Update***
- 7.11 NIPEC Scoping Exercise of the NIPEC's Corporate Services Organisational Structure – ***Verbal Update***
- 7.12 Update on Review of Policies ***Verbal Update***
- 7.13 NIPEC's Business Continuity Plan along with Cover Sheet – (***Circulated For Approval***)
- 7.14 NIPEC Accommodation – James House Project – ***Verbal Update***

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2020/21 – Business Plan objectives progress Monitoring Report to 31st March 2021. (***Circulated***)
- 8.2 NIPEC Professional Work Plan 2021/22 – Business Plan objectives progress Monitoring Report from 31st March 2021 to 30th June 2021 (***Circulated***)
- 8.3 NIPEC Communication and Engagement Summary Report – 1st April 2020 to 31st March 2021 (***Circulated for information***)

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on 8th September 2021 at 2.00 pm in Centre House, 79 Chichester Street, Belfast, BT1 4JE.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.