

Northern Ireland Practice and Education Council Meeting, Wednesday 10th March 2021 at 2.00 pm. **Please note that this meeting will be held via zoom.**

Login Details are: Join Zoom Meeting

<https://hscninet.zoom.us/j/83401320745?pwd=aERWWnVLc1hjNHhtYmpod0VVZUQ1dz09>

Meeting ID: 834 0132 0745

Passcode: @8ZxU\$

A G E N D A

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 DoH Board of Governance Self Assessment Document 2020/21 **(Circulated)**
– for approval.

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 18th November 2020 (NIPEC/4/2020) for consideration. **(Circulated)**

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan **(Circulated)**

5.0 CORRESPONDENCE

- 5.1 Letter dated 4th December 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.2 Letter dated 11th December 2020 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.3 Letter dated 31st December 2020 from the UK CMOs, regarding the UK Covid-19 Vaccination Programmes. **(Previously Circulated)**

- 5.4 Letter dated 4th January 2021 from Mrs C McArdle, CNO regarding an Extension to NIPEC's Corporate Plan. **(Previously Circulated)**
- 5.5 Letter 8th January 2021 from Dr M McBride, CMO regarding Timing of Interval between Covid-19 Vaccinations. **(Previously Circulated)**
- 5.6 Letter dated 15th January 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.7 Letter dated 27th January 2021 from Mrs C McArdle, CNO, regarding NMC Emergency Education Standards. **(Previously Circulated)**
- 5.8 Letter dated 18th February 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.9 Letter dated 23rd February 2021 from Ms Gemma Loughran, Chair, NIGALA regarding Chief Executive Announcement. **(Previously Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(To be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of A&R Meeting A&R/4/2020 held on the 13th October 2020 **(Previously Circulated)**
 - 7.2.2 Unconfirmed Minutes of the A&R Meeting A&R/1/2021 held on the 16th February 2021 **(Late Mailing)**
- 7.3 Financial Management Summary
 - 7.3.1 Financial Summary of Expenditure – Month 10 **(Circulated)**
- 7.4 Corporate Risk Register 2020-21, Ver:11 **(Circulated)**
- 7.5 KPIs **(Circulated)**
- 7.6 NIPEC Accommodation – James House Project – **Verbal Update**
- 7.7 COVID-19 Risk Assessments and SOPs – **Verbal Update**
- 7.8 NIPEC Websites: Update on new website and Compliance with Accessibility Legislation – **Verbal Update**
- 7.9 NIPEC 5 Year Review of Equality Scheme – **Verbal Update**
- 7.10 NIPEC Corporate Plan – Statement for 2021/22 **(Circulated) –For Noting**
- 7.11 NIPEC Draft Business Plan 2021/22 – **(Circulated) – For Approval**
- 7.12 NIPEC Scoping Exercise of the NIPEC's Corporate Services Organisational Structure – **Verbal Update**
- 7.13 Proposed Risk Awareness Council Workshop in May 2021 – **To Be Agreed**
- 7.14 NIPEC Bank Account, Periodic Review – **Verbal Update**

8.0 SAFETY AND QUALITY

8.1 NIPEC Professional Work Plan 2020/21 – Business Plan objectives progress Monitoring Report 1st November 2020 to 31st March 2021. **(Circulated)**

8.2 Presentation from Senior Professional Officers: updates on Covid-19 related work undertaken since March 2020:

- Supporting Nursing & Midwifery Practice during Covid-19

C McCusker

- Outcome of Health & Social Well-being Survey during Covid-19

F Bradley/D Meleady

- FNFM – Emergency Education Standards during Covid-19

F Cannon

- Enabling Professionalism 2020: Expanding the Capacity of the Nursing and Midwifery Workforce during Covid-19

A Reed

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on 30th June 2021 at 11.00 am in Centre House, 79 Chichester Street, Belfast, BT1 4JE. ***This meeting is to sign off NIPEC's Annual Report and Accounts.***

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.