

Review of In-house Nursing and Midwifery Education Activities within HSC Trusts

Task and Finish group meeting

Date: Thursday 10th June 2021 at 2pm

Platform: Zoom videoconference

Present:

Kathy Fodey (KF)(PHA) (Chair)	PHA
Ann Marie Ward (AMW)	BHSCT
Sharon Burnside (SB)	SHSCT
Roisin Devlin (RD)	SEHSCT
Sally Martin (SM)	WHSCT
Claire Crowe (CC)	NHSCT
Fiona Bradley (FB)	NIPEC

Apologies:

Patricia Cosgrove (PC)	DoH
Dawn Ferguson (DF)	SHSCT

Agenda Item	Notes	Action by
1&2.	<p>Welcome and introductions</p> <p>KF welcomed everyone to the meeting. Apologies were noted.</p>	
3.	<p>Minutes of Previous Meeting (10th May 2021)</p> <p>These were agreed as a final and accurate account.</p>	
4.	<p>Review of feedback on ‘Pros and Cons’ of the different options to consider</p> <p>KF provided an update from Angela McLernon, Chief Executive, NIPEC confirming the aims of this work and endorsement from the CNO in the value of this work.</p> <p>FB fed back the outcomes from the group on the pros and cons of the different options that were considered in taking this work forward. It was agreed that this review should take place in planned stages with a review of all education activities provided in HSC Trusts, followed by an in-depth exploration of a selected number of programmes using an agreed assessment criteria.</p> <p>Further discussion took place on what should be included in the inclusion and exclusion criteria. Agreement was sought that the timeframe of the review should explore in-house education activities delivered in HSC Trusts within the last 2 years.</p>	

<p>5.</p>	<p>KF reviewed the feedback from the group on the definitions of in-house education. The definition from the 'In-House Teaching Activities Quality Assurance Process Self-Assessment Tool' was considered to be a favourable option. It was agreed that the review should include training delivered by nurses and midwives to nurses, midwives, Nursing Assistants and Maternity Support Workers.</p> <p>A resource to support data collection and analysis of this work was also discussed.</p> <p>KF sought agreement in terms of engagement and commitment from the group to ensure continuous progress in this work.</p>	
<p>6.</p>	<p>Next Steps</p> <p>Group to forward list of Mandatory Training Programmes to FB.</p> <p>KF and FB to a draft briefing paper with objectives and Terms of Reference, taking on board feedback from the meeting. This will be presented at the next meeting of the group for agreement.</p>	<p>Members of T&F group</p> <p>KF & FB</p>
<p>7.</p>	<p>Date and time of next meeting</p> <p>TBA</p>	