

# Review of In-house Nursing and Midwifery Education Activities within HSC Trusts

## Task and Finish group meeting

**Date:** 10<sup>th</sup> May 2021 at 10am

**Platform:** Zoom videoconference

**Present:**

Kathy Fodey (KF)(PHA) (Chair)	PHA
Ann Marie Ward (AMW)	BHSCT
Dawn Ferguson (DF)	SHSCT
Roisin Devlin (RD)	SEHSCT
Sally Martin (SM)	WHSCT
Claire Crowe (CC)	NHSCT
Patricia Cosgrove (PC)	DoH
Fiona Bradley (FB)	NIPEC

**Apologies:**

Sheelagh O'Connor (SO'C)	BHSCT
Pamela Craig (PC)	NHSCT

Agenda Item	Notes	Action by
1&2.	<p><b>Welcome and introductions</b></p> <p>KF welcomed everyone to the meeting. Apologies were noted and introductions were made.</p>	
3.	<p><b>Mins of Previous Meeting (14th December 2020)</b></p> <p>These were agreed as a final and accurate account.</p>	
4.	<p><b>Background and Context</b></p> <p>KF provided an overview to the background and context to this work and updated the members of the group on the discussions and actions from the previous meeting held on the 14th December 2020.</p> <p>It was agreed that a small task and finish group would be convened with the members from this group to develop a draft outline project plan with terms of reference and methodologies for taking forward this work within an agreed timescale. This would be presented to the Directors of Nursing at a future CNO Business meeting for consideration.</p>	
5.	<p><b>What do we hope to get out of this review?</b></p> <p>KF provided a summary to the key outcomes to this work in terms of ensuring that the programme meets the learning and development needs of nurses and midwives, has a positive impact on professional practice, complies with regionally agreed</p>	

	quality assurance mechanisms, provide consistency in level and content of training and provides value for money, making best use of regional resources.	
<b>6.</b>	<p><b>Assessment Criteria</b></p> <p>FB presented a draft list of potential assessment criteria of which the education programmes could be measured against. Members to review this and provide feedback.</p>	Members of T&F group
<b>7.</b>	<p><b>Options to consider</b></p> <p>FB presented 5 different options via power point to consider in taking the review forward. KF took each option separately to encourage discussion and feedback from members of the group. Key points from the discussion included the need for a definition of 'In-house education activities' and identification of inclusion/exclusion criteria. It was agreed to send out a copy of the feedback from the discussion so that the members of the group could add further comments.</p>	Members of T&F group
<b>6.</b>	<p><b>Date and time of next meeting</b></p> <p>10<sup>th</sup> June at 2pm via Zoom</p>	