



Regional review of in-house nursing and midwifery education activities in HSC Trusts

Working Group

Terms of Reference

The Working Group has been established to review the range, type, volume and delivery methods of in-house nursing and midwifery education activities and the quality assurance processes that are in place across HSC Trusts. To achieve this purpose, the Group will function within the following terms of reference:

1. Scope the range, type, volume and delivery methods of nursing and midwifery in-house education activities provided within each of the HSC Trusts
2. Review the range of in house education activities against the non-HSC Trust education activity commissioned by ECG to identify potential overlaps
3. Agree the subset of educations programmes and assessment criteria to analyse a subset of education activities
4. Regionally agree and prepare a set of core principles and present a range of recommendations acknowledging additional current education work streams to the Chief Nursing Officer for consideration.
5. Ensure effective communication and engagement with key stakeholders including dissemination of information within organisations and provide feedback within the agreed timescale.
6. Contribute to the on-going implementation, monitoring and evaluation of the project aim and objectives.

Note:

- It is proposed that the Working Group will aim to complete this project within a six month timeframe and will meet every 4-6 weeks to achieve the outcomes of the project. Additional meetings will be agreed by the members of the group, if and when required.
- A quorum of 50% of members must be present for a Working Group meeting to proceed.
- Membership of Project Working Group is non-transferrable except in exceptional circumstances and with prior agreement of the Chair or Project Lead.