

Review of the Maternity Support Workers (MSW) education programme and development of resources for the MSW role

Fourth meeting of the Steering Group

Thursday 16th June 2022 at 10.00pm via Zoom Platform

Present:

Dawn Ferguson, Interim Assistant Director of Nursing, Workforce and Education (Co-Chair) SHSCT	DF
Fionnuala McCluskey, Midwifery Support Officer (Co-Chair) DoH	FMcC
Heather Watson, Midwifery Support Officer (attending obo Dr Dale Spence, (DOH)	HWa
Helen Weir, Head of Midwifery, NHSCT	HW
Brenda McCabe, WHSCT obo of Maureen Miller, Head of Midwifery	BMcC
Shirley Stronge, Senior Education Manager, CEC	SS
Lynn Irwin, HR Manager, Vocational Workforce Assessment Centre, SHSCT	LI
Dr Alison Little, Midwife Consultant, PHA	AL
Fiona Bradley Senior Professional Officer, Project Lead, NIPEC	FB
Linda Woods, Administrative Assistant, NIPEC (note taker)	

Apologies:- Anne Shine, HR Forum
 Jenny McNeill, Lead Midwife for Education/Senior Lecturer, QUB

Agenda Item	Notes	Action by
1	Welcome and introductions DF welcomed everyone to the fourth meeting of the MSW Steering Group.	
2	Apologies Noted as above	
3	Previous notes (5th May 2022) and associated actions Action notes of 5 th May 2022 were agreed as a correct record. All actions were noted as being completed. FB/LW to circulate the report from NHS Education for Scotland on the review of Healthcare Support Workers and the 'All Wales Maternity Support Worker Curriculum' to the Steering Group and the Working Group for additional information.	LW
4	Feedback from MSW Working Group (9th June 2022) HW reported that the Working Group had met twice (12 th May and 9 th June) from the last Steering Group meeting. Heather Moore, (NHSCT) has joined the Working Group as a Maternity Support Worker representative. A sub group of members from the Working Group met on 5th May 2022 (ST, LI, SS and FB) to cross reference and map our work on the MSW core duties with the other UK MSW programmes and the RCM Paper - <i>The Roles and Responsibilities of MSWs (2017)</i> .	

	FB sought ideas from the Group on linking both the MSW core duties and competencies together. Ideas such as colour coding and electronic matching were suggested. The Group were asked to forward any good examples that could be used. This item to be kept on the Agenda for further discussion.	Agenda Item matching core duties and competencies
8	Equality and Human Rights Screening Template FB had updated the Equality and Human Rights Screening Template and sent it back to the BSO Equality Assessment Centre - awaiting further feedback.	
9	Next Steps The Education sub group will update the Steering Group on the outcomes from their work at the next meeting on 28 th July 2022. DF closed the meeting by thanking members for their valuable input.	
10	Dates & times of future meeting Thursday 28th July 2022 at 10-12 Friday 16th September 2022 at 10.00-12.00 Apologies noted for DF, AL and HW.	DF
11	Any other Business FB encouraged the Group to accept/decline their email meeting invitations as early as possible, to establish if a quorum can be met ahead of the Steering Group meetings.	
Action		Comment
		Completed/ On-going
LW to circulate papers to SG and WG	LW	Completed
' <i>Rubbing up a contraction during a post-partum haemorrhage</i> ' to be confirmed by HoMs	FB	Completed
GM to forward wording on Continuity of Midwifery Carer	GM	Completed
LI to explore link between MSW theatre duties units and RQF units	LI	On-going
To recirculate amended MSW core competencies and core duties documents to Group	FB	Completed & under continuous review
Discontinuation of MSW Traffic Light Systems - to seek confirmation/input with HoM	FB	Completed
Linking of MSW core competencies and core duties to be kept on Agenda	LW	On-going