

Review of the Maternity Support Workers (MSW) education programme and development of resources for the MSW role

Working Group Meeting

Tuesday 4th April 2022 at 2.00pm via MS Teams Platform

Present:

Helen Weir, Co-Chair, Interim Head of Midwifery, NHSCT	HW
Heather Watson, Co-Chair, Consultant Midwife, Deputy Head of Midwifery BHSCT	HWa
Sue Trouton, Maternity Peripatetic (RQF) Assessor SHSCT	ST
Shirley Stronge, Senior Education Manager, CEC	SS
Cathy Hamilton, Practice Development Midwife, NHSCT	CH
Margaret Rogan, Consultant Midwife, Deputy Head of Midwifery, BHSCT	MR
Leanne Hawthorne, Practice Development Midwife, SEHSCT	LH
Fiona Bradley, Senior Professional Officer, NIPEC	FB
Linda Woods, Administrative Assistant, NIPEC, (note taker)	LW
William Eve, Administrative Assistant, NIPEC (observer)	

Apologies:

- Una Patton, Maternity Support Worker, WHSCT
- Brenda McClafferty, Lead Midwife, WHSCT
- Dawn Emerson, SHSCT
- Anne Wilson, Regional Officer, RCM
- Mary Dawson, , Lead Midwife, SHSCT
- Michelle Harrison, Continuity of Midwifery Carer, Consultant Midwife, PHA

Agenda Item	Notes	Action by
1	Welcome HWa welcomed everyone to the final Maternity Support Workers (MSWs) Working Group meeting.	
2	Apologies As noted above.	
3	Notes and actions from previous meeting held on Tuesday 10th January 2023 Action notes from 10th January 2023 were agreed and all actions completed.	
4.	MSW Steering Group The Steering Group meeting scheduled for 25 th January 2023 was cancelled and the final meeting Steering Group meeting is planned for the 21 st April 2023.	
5.	Update from last Working Group Meeting HWa gave an update on the following: <ul style="list-style-type: none"> Paper sent to CNO (DoH) by the co-chairs of the MSW Steering Group, outlining the short, medium and long-term concerns and possible solutions to the current model to deliver the regional Maternity Support Worker education programme with the need for an MSW career pathway. Meeting held with D. Spence (DoH) on 18th January 2023 to discuss interim and long-term model for delivery of the MSW education programme CNO requested the CEC to extend input of 5 CEC education programmes into the MSW programme for the academic year 2023/2024 with the funding arrangements to be obtained through the SLA arrangement between the CEC and the HSC Trusts 	

	<ul style="list-style-type: none"> • Further meetings held with co-chairs of both Steering and Working Groups to consider possible options to support the delivery of the MSW education programme • MSW job description – still being considered 	
6.	Summary of work completed and final projects FB presented a power point of the MSW products developed by the MSW Steering and Working Groups along with conclusions and recommendations from the draft final MSW project report.	
7.	Final project report with recommendations The draft final MSW project report had already been circulated to the members with no comments received. Any further comments to be forwarded in time for feedback to the Steering Group meeting on 21 st April 2023.	
8.	Next steps The MSW products and final MSW project report with recommendations will be presented at the CNO Business Meeting before being submitted to the CNO and Director of Workforce Policy for approval following the final Steering Group Meeting on 21 st April 2023. The official launch and dissemination of the MSW products will take place after approval has been granted.	
9.	Any other business HWa thanked everybody for their expertise, commitment and time to the project. SS thanked FB who kept the members on track. HW thanked LW for the administration during this project. FB thanked the co-chairs Heather Watson and Helen Weir for their professionalism, commitment and patience in ensuring the Review of the Maternity Support Workers (MSW) education programme and development of resources for the MSW role was carried out to its full implementation.	
Actions		
	Nominated person/s	Completed/not completed