

Northern Ireland Practice and Education Council Meeting, Wednesday 9th March 2022 at 2.00 pm. This meeting is taking place via Zoom.

Join Zoom Meeting

<https://hscni-net.zoom.us/j/89378039256?pwd=STdnSjJ0RERKYm1kWVl4akdhMVFIUT09>

Meeting ID: 893 7803 9256

Passcode: jk=A9k

A G E N D A

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 Welcome the New Members of the NIPEC Council to their first meeting.
- 2.2 Welcome any Members of the Public.
- 2.3 Council Members - Conflicts of Interest
- 2.4 NIPEC Council Membership Terms – Summary Sheet (**Late Mailing**)
- 2.5 Nominations for Membership and Chair of the Audit and Risk Committee
- 2.6 Nomination of a Deputy Chair of Council
- 2.7 Remuneration Committee Membership
- 2.8 Board of Governance Self - Assessment Document – **For approval – (Late Mailing)**
- 2.9 On Board Training Progress – **Update**
- 2.10 Register of Members activity

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 24th November 2021 (NIPEC/4/2021) for consideration and approval. (**Circulated**)

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (**Circulated**)

5.0 CORRESPONDENCE

- 5.1 Email dated 28th January 2022 received regarding DoH follow up action from ALB EU Exit Forum 26/01/22 - Letter from Cathy Harrison to HSC Chief Executives re: NIMAR **(Circulated)**
- 5.2 Letter SUB-0121-2022 dated 27th January 2022 received from Minister Robin Swann regarding Rebuilding HSC Services **(Previously Circulated)**
- 5.3 Letter dated 25th January 2022 received from Co-Chairs of the IC Design Group regarding Closure of the HSCB – transferring of Committees of the Board pertaining to the Functions of the Directorate of Integrated Care to the Department of Health **(Previously Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(To be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee:
 - 7.2.1 Unconfirmed Minutes of the A&R Meeting A&R/4/2021 held on the 12th October 2021 **(Circulated for Noting)**
- 7.3 Financial Management Summary
 - 7.3.1 Financial Summary of Expenditure – Month 10 **(Circulated)**
- 7.4 Corporate Risk Register 2021-22, Version: 9 **(Circulated)**
- 7.5 KPIs 2021-22 **(Circulated)**
- 7.6 NIPEC IT and the Websites Audit – **Verbal Update**
- 7.7 NIPEC Corporate Services Organisational Structure – **Verbal Update**
- 7.8 NIPEC Accommodation – James House Project – Options Paper – **Late Mailing**
- 7.9 NIPEC Draft Policies – Social Media and Menopause Policy – **(Circulated) For Approval**

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2021/2022 – Business Plan objectives progress. Monitoring Report to 1st March 2022. **(Circulated)**

9.0 CHIEF NURSING OFFICER UPDATE **(To be tabled)**

10.0 ANY OTHER BUSINESS

10.1 Programme of Future Workshops – for discussion and noting

10.1.1 Nichol Report

10.1.2 Statement of Strategic Intent

10.1.3 Standing Orders

11.0 DATE, TIME AND VENUE OF NEXT MEETING

Date and time to be arranged. Awaiting information from the DoH regarding dates.

This meeting has to be quorate for the Approving and Signing off of the NIPEC Annual Report and Accounts for 2021 – 2022.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/1/2022



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS