



NIPEC/1/2023

**NIPEC Council Meeting, Wednesday 15th March 2023 at 2.00pm in the Lagan Room,
The Mount Business Centre, 2 Woodstock Link, Belfast, BT6 8DD**

Join Zoom Meeting:

<https://hscni-net.zoom.us/j/85619212918>

Meeting ID: 856 1921 2918

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A G E N D A

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 Welcome the new members of the Council to their first meeting
- 2.2 Welcome any Members of the Public
- 2.3 Council Members - Conflicts of Interest
- 2.4 Remuneration Committee
- 2.5 Register of Council Members Activity (***Circulated for Noting***)
- 2.6 Council Workshops 2023
- 2.7 Chair Leave of Absence
- 2.8 Board of Governance Self - Assessment Document and Draft Development Plan 2023-24 (***Circulated For approval***)
- 2.9 Invite to Permanent Secretary to attend NIPEC Council meeting
- 2.10 Chief Nursing Officer ex-officio membership of Council
- 2.11 Remuneration of Council Members

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 7th December 2022 (***Circulated for Approval***)

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (***Circulated for Approval***)

5.0 CORRESPONDENCE

- 5.1 Correspondence from DoH Governance Unit: Guidance for Ground-Clearing and Accounting Officer Meetings, issued 30th December 2022
- 5.2 Circular HSC(F) 03-2023 – Conduct of Preliminary Enquiries in respect of Potentially Fraudulent activity, issued 26th January 2023
- 5.3 Counter Fraud Services Bulletin: Preliminary Enquiries, 30th January 2023
- 5.4 Counter Fraud Preliminary Enquiry Process, issued 30th January 2023
- 5.5 Correspondence from DoH Permanent Secretary Peter May: Update on Encompass Programme, issued 9th February 2023

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Geraldine McKendry Presentation: Completing Professional Programme
- 6.2 Chief Executives Report (***Circulated for Noting***)
- 6.3 A copy of the Consultation Activity Report (***Circulated for Noting***)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Report from Standing Committee:
 - 7.1.1 Confirmed Minutes of the A&R Meeting held on the 11th October 2022 (***Circulated for Noting***)
- 7.2 Finance
 - 7.2.1 Financial Summary of Expenditure, Month 10 (***Circulated for Approval***)
 - 7.2.2 DoH – Financial Planning Scenarios – Resource Budget 2023-24 Revised letter to ALBs (***Circulated for noting***)
 - 7.2.3 NIPEC Draft Financial Plan 2023-24 (***Circulated for Approval***)
- 7.3 NIPEC Corporate Risk Register, Version 8 (***Circulated for Approval***)
- 7.4 KPIs 2022-23 (***Circulated for Noting***)
- 7.5 Draft Business Plan 2023-24 (***Circulated for Approval***)
- 7.6 Draft Equality & Disability Action Plan 2023-28 (***Circulated for Approval***)
- 7.7 NIPEC Policies (***Circulated for Approval***)
 - 7.7.1 Standing Orders
 - 7.7.2 Draft Attendance Management Policy
 - 7.7.3 Draft Grievance Policy

7.7.4 Draft Hybrid Working Policy

7.8 NIPEC Accommodation (***Verbal Update for Noting***)

8.0 SAFETY AND QUALITY

8.1 NIPEC Professional Work Plan 2022-23 Business Plan objectives progress Monitoring Report from 1st December 22 to 31st March 2023 (***Circulated for comment/noting***)

8.2 DoH Covid-19 Public Inquiry Group (***Verbal update for Noting***)

9.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting date of NIPEC Council is 28th June 2023 when NIPEC's Annual Report and Accounts will be considered and approved.