



RNLD Expert Reference Group

**9th February 2023
14:00 hrs**

Venue Portmore Room 3 Muckamore Abbey Hospital

Note of meeting

In Attendance

Owen Barr Chair
Shelia McNulty PHA
Anne Butler for Siobhan Rogan
Cathy McCusker NIPEC
Clionagh McElhinney WHSCT
Janet Doherty tentative
Michell Curran BHSCT
Michelle Angelone NHSCT
Michael McBride BHSCT
France Maguire BHSCT
Rhona Brennan NHSCT
Barbara Tate SEHSCT
Sarah Stephens Price SEHSCT
Oisin McCauley SHSCT
Maureen Roberts SHSCT
Nicola McCann RQIA
Damian McAleer CEC
Maurice Devine OU
Frances Cannon NIPEC

Apologies

Rosaline Kelly RCN
Donna Milligan WHSCT
Siobhan Rogan PHA
Lynn Marsh

1.0 Owen welcomed everyone to the meeting and noted apologies as above. Owen highlighted that we would very quickly deal with agenda items and actions from the last meeting as the focus of the meeting today was a *Strategic RNLD Workforce Engagement Event*. The purpose of the engagement event was to use the expertise of the RNLD ERG to consider how RNLDs can meet the Population Health Needs of People with a Learning Disability in NI (Agenda item 6.0). This will contribute to the work of the RNLD Strategic Development Group.

2.0 The note of last meeting 11th January was agreed as accurate.

2.1 Update on Actions reported as per action sheet below

3.0 Update from RNLD Strategic Development Project Group – not discussed as the focus of the meeting was the Strategic RNLD Workforce Engagement Event. The next meeting of the RNLD Strategic Development Project Group is the 16th February 2023

4.0 Agree TOR for RNLD ERG

The TOR were Circulated prior to this meeting. As no comments were received from RNLD ERG members since the last meeting the TOR are now signed off as final.

A letter has been sent by the CEx NIPEC to the DON requesting an ADON to become a member of this group. Lynn Marsh will nominate students become members of the ERG – Frances to pursue with Lynn

5.0 RNLD Community of Practice

Frances has liaised with Rosaline Kelly, Angela McCallan to agree a date to meet virtually - 22/2/23. The meeting will include Owen Barr, Rosaline Kelly, Angela McCallan & Frances to review the TOR for the RNLD PDF Forum /Community of Practice and to discuss the date and agenda for first meeting of CoP meeting.

6.0 Strategic RNLD Workforce Engagement Event

Purpose & Aim: to explore how Nurses can meet the Population Health Needs of People with a Learning Disability in NI

The workshop opened by Owen setting the context and describing how this is the first step toward the development of a Career Pathway for RNLDs. To inform the ERGs thinking Owen asked Frances to provide an overview and the initial findings of what we know about the current RNLD workforce in Northern Ireland based on the data analysis from the RNLD proformas recently submitted by the five HSC Trusts.

Owen then highlighted that there is no learning disabilities population health care needs information readily available in Northern Ireland - in the absence of this Owen provided an overview of the population healthcare needs based on a literature review.

It was noted when both these papers are finalised they will be shared with the ERG members.

The group was then split in two and were asked to discuss how RNLDs can best meet the needs of people with learning disabilities. Each group nominated a spokes person and provided feedback to the whole group. The feedback has been collated and is presented [here](#)

The Consultant Nurses were asked to share this information and get feedback from local RNLD Teams. Feedback should be sent to Cathy McCusker at cahty.mccusker@nipec.hscni.net and Owen o.barr@ulster.ac.uk by 6th March 2023.

7.0 Next Steps: Date of the next meeting is the 9th March 2023 – this will be a virtual meeting

RNLD Expert Reference Group Actions Log

Action	Date	By whom	Update Open/Closed
AP 1: Each organisation represented on the present Collaborative should before 17 th November send Frances the names and titles of those they think should be members of the New Group mindful that nominations should have the professional expertise to inform the work.	8/11/2022	All	Nominations from each of the HSC Trusts received membership of the group had been specifically sought to ensure they have the professional expertise to inform the work of the Registered Nurse Learning Disabilities – Strategic Development Project Group. Closed
AP 2: Members should send through their views on a new name for the Group mindful that it will be in place after the project is complete	8/11/2022	HSC Trust members	New name for the Group sent through to FC RNLD Expert Reference Group was the only alternative name submitted Closed
AP 3: Members to send Francs via email their agreement to progress as discussed at the meeting	8/11/2022		Closed
AP4 FC and OB to contact Patient Client Council to establish how they could support service user engagement FC OB to Link with Mencap, VOYPIC and FINI to establish how they might support service user Family Carer engagement Each of the HSC Trusts to send in a list of service user family carer groups accessed in the HSC Trusts	19/12/2022		<ul style="list-style-type: none"> – to be progressed <p>Feedback from Leslie Anne Newton FC to respond to LA Newton indicating that there was no action required at the moment but we will be intact when relevant WHST (feedback) currently use TILLI group as a user involvement group for the Southern sector but not the Northern sector of the trust. There is no other specific user involvement group in the Trust. The Local Engagement partnership (LEP) is operational within the Trust which is more carer focused and does not have user involvement representation, however something that the Learning disability programme of care are trying to focus on.</p> <p>BHST (feedback) use Bryson, VOYPIC, Mencap, Kids Together, NICCY, Children's Law Centre, NAS</p>
AP5 Action: The Group previously known as the Regional /NI	19/12/22		Closed

Collaborative will change to RNLD Expert Reference Group			
<p>AP 6 Action Link with NIPEC CEX to ask how best to access an ADON with responsibility for Workforce and Education to sit on the group Discuss formal feedback process on the activity of the RNLD ERG with CEx NIPEC</p> <ul style="list-style-type: none"> Group members to provide feedback on TOR by 6/1/2023 Meetings of the ERG should be planned as far ahead as possible 	19/12/22	F C & OB	<p>Email sent to Linda Kelly as CEx of NIPEC and meeting arranged for 16th January 2023</p> <p>Group members provided feedback on TOR by 6/1/2023 – Agenda Item 4 Closed</p> <p>Dates for meetings agreed for next year Closed</p>
<p>AP7 Those organisations who have not responded to provided re AP6 to do so <i>Each of the HSC Trusts to send in a list of service user family carer groups accessed in the HSC Trusts</i></p>	11/1/23	All	<p>All HSC Trusts have submitted information Shared ahead of the meeting View here</p> <p>Closed</p>
<p>AP8 FC to begin reviewing the data submitted on the pro-forma and will contact the lead person in each HSC Trust to accuracy check</p>	11/1/23	F Cannon	<p>Data submitted reviewed and accuracy checked - Description of RNLD workforce prepared</p> <p>We will be referencing this under agenda Item 6 Closed</p>
<p>AP 9: FC to circulate the revised TOR – Members to review the content again and check the membership including the titles of those included in the membership</p> <ul style="list-style-type: none"> Lynn March to co-opt a 3rd year student to become a member of the group 	11/1/23	F Cannon	<p>TOR Circulated Letter drafted for CEx NIPEC to send to the DON requesting a ADON to become a member of this group</p> <p>No comments received from RNLD ERG members – Closed</p> <p>Agenda item 4</p> <p>Ask for update from Lynn</p>
<p>AP10 Frances to link with Rosaline Kelly and Angela McCallan to review the TOR of the RNLD Community of Practice Group are updated to aligned to the Registered Nurse Learning Disabilities –Strategic Development Project Group</p>	11/1/23	F Cannon R Kelly A McCallan	<p>FC has linked with Rosaline and Angela Date to meet agreed 22/2/23 with OB & RK & AMCC to review TOR for the RNLD PDF Forum /Community of Practice to discuss the agenda for first meeting of CoP</p> <p>In progress</p>

Date of next scheduled meetings

27th April	2pm – 4pm	Face to Face venue TBC	CEC cannot host
30th May	2pm - 4pm	Virtual	
29th June	2pm - 4pm	Face to Face venue TBC	
July (Summer Break)			
16th August	2pm – 4pm	Virtual	
20th September	2pm – 4pm	Face to Face venue TBC	
18th October	2pm – 4pm	Virtual	
15th November	2pm – 4pm	Face to Face venue TBC	
12th December	2pm – 4pm	Virtual	