

**RNLD Expert Reference Group
Note of virtual meeting**

**9th March 2023
14:00 hrs**

Agenda

In Attendance

- O Barr Chair
- F Cannon NIPEC
- R Devlin ADON SEHSCT
- D McAleer CEC
- M McBride BHSCT
- F Maguire BHSCT
- M Angelone NHSCT
- D Milligan WHSCT
- B Tate SEHSCT
- R Kelly RCN
- D Magill Triangle Housing (ARC)
- S Price Stephens SEHSCT
- Clionagh McElhinney
- M Curran BHSCT
- J Richie SEHSCT
- Siobhan Rogan PHA
- Lynne Marsh QUB
- M Roberts SHSCT

Apologies

- R Brennan NHSCT
- D Grant SHSCT
- M Devine OU
- J Doherty WHSCT
- R Brennan NHSCT
- N McCann RQIA
- Oisín McAuley

1.0 Welcome & Apologies

Owen welcomed everyone to the meeting and noted apologies as above. Owen particularly welcomed Roisin Devlin ADON Workforce Education and Regulation SEHSCT representing the five ADONs to her first meeting

2.0 Note of last meeting

The note of the meeting 9th February which was shared ahead of meeting was agreed as accurate

Update on Actions

Action point 9 Lynne Marsh to co-opt a 3rd year student to become a member of the group– Lynne provided update see below in Action Log

Action point 10 RNLD Community of Practice Group – Agenda item

Action point 11 Learning and Development Framework - Strategic RNLD Workforce Engagement Event Agenda Item

3.0 Update from RNLD Strategic Development Project Group

Owen referenced three papers which has been prepared and circulated to the group members prior to the meeting in relation to:

- population health needs of people with learning disabilities *draft paper*
- RNLD workforce in the HSC *draft paper*
- Learning and Development Framework-Strategic RNLD Workforce Engagement Event *draft paper*

Owen highlighted that these papers are not for wider circulation and invited feedback by 16th March 2023.to frances.cannon@nipec.hscni.net

Owen invited members to give comment at the meeting.

A . Population health needs of people with learning disabilities

Obesity/Dementia was cited as a health need.

Roisin suggested going to informatics within the HSC organisations however it was acknowledged that if a person had a Learning Disability that may not necessarily be recorded. Barbara Tate link with the Health Facilitators group and feedback at the next meeting.

M Roberts to check if information regarding learning disabilities is recorded on encompass – R Devlin to Link with Chief Nursing Officer (Angela Reed) for informatics to check this out

There is debate regarding the terminology Learning Disabilities vs intellectual disability – Owen suggested this should be raised with the RNLD Strategic Project Group in the first instance.

Michelle Curran highlighted we must be mindful of the views of service users and carers and RNLDs

B. RNLD Regional Workforce Scoping

The paper is based on scoping exercise across the five HSC Trusts. Recognised that there is a significant number of RNLDs working outside HSC. The independent sector is having its own Delivering Care strand and that information will be captured in that process.

C. Learning and Development Framework - Strategic RNLD Workforce Engagement Event. Feedback has been sent back by the Consultant Nurses to Owen and Cathy. Owen emphasised that in going forward the role of the RNLD needs to be aligned to the population health needs of people with learning disabilities based on the best available evidence e.g. NICE Guidance – and a move away from creating parallel services for people with learning disabilities and development of a regionally agreed career pathway

Professional Leadership

Owen highlighted a section has been inserted in the RNLD Regional Workforce Scoping paper – Owen highlighted that additional work needs to be progressed regarding professional leadership

4.0 RNLD Community of Practice

Clionagh gave an update on meeting on 22/2/23 with OB & RK & AMcC to review TOR for the RNLD PDF Forum /Communities of Practice to discuss the agenda for first meeting of CoP. Agreed to move to Communities of Practice RCN although fully supportive of shift are not going to co-chair the CoP going forward. Meeting with RNLD Consultant nurses to discuss chairing & rotating the Chair – Clionagh WHSCT is the first Co-Chair with Angela McCallan NHSCT – TOR shared agreed that the first

5.0 AOB

- question raised re formal registration in HSC Trusts of people with Learning Disabilities - acknowledged that it is not a requirement
- Carers NI - Informal Carers virtual meeting 22nd March apply via Eventbrite Maureen Roberts to send information to FC who will share with group

Date of next scheduled meetings

27th April	2pm – 4pm	Face to Face Room 3 Portmore Muckamore
30th May	2pm - 4pm	Virtual
29th June	2pm - 4pm	Face to Face venue TBC
July (Summer Break)		
16th August	2pm – 4pm	Virtual
20th September	2pm – 4pm	Face to Face venue TBC
18th October	2pm – 4pm	Virtual
15th November	2pm – 4pm	Face to Face venue TBC
12th December	2pm – 4pm	Virtual

RNLD Expert Reference Group Actions Log

Action	Date	By whom	Update Open/Closed
AP 1: Each organisation represented on the present Collaborative should before 17 th November send Frances the names and titles of those they think should be members of the New Group mindful that nominations should have the professional expertise to inform the work.	8/11/2022	All	Nominations from each of the HSC Trusts received membership of the group had been specifically sought to ensure they have the professional expertise to inform the work of the Registered Nurse Learning Disabilities – Strategic Development Project Group. Closed
AP 2: Members should send through their views on a new name for the Group mindful that it will be in place after the project is complete	8/11/2022	HSC Trust members	New name for the Group sent through to FC RNLD Expert Reference Group was the only alternative name submitted Closed
AP 3: Members to send Francs via email their agreement to progress as discussed at the meeting	8/11/2022		Closed
AP4 FC and OB to contact Patient Client Council to establish how they could support service user engagement FC OB to Link with Mencap, VOYPIC and FINI to establish how they might support service user Family Carer engagement Each of the HSC Trusts to send in a list of service user family carer groups accessed in the HSC Trusts	19/12/2022		<ul style="list-style-type: none"> – to be progressed <p>Feedback from Leslie Anne Newton FC to respond to LA Newton indicating that there was no action required at the moment but we will be intact when relevant</p> <p>WHSCT (feedback) currently use TILLI group as a user involvement group for the Southern sector but not the Northern sector of the trust. There is no other specific user involvement group in the Trust. The Local Engagement partnership (LEP) is operational within the Trust which is more carer focused and does not have user involvement representation, however something that the Learning disability programme of care are trying to focus on.</p> <p>BHSCT (feedback) use Bryson, VOYPIC, Mencap, Kids Together, NICCY, Children's Law Centre, NAS</p>
AP5 Action: The Group previously known as the Regional /NI Collaborative will change to RNLD Expert Reference Group	19/12/22		Closed
AP 6 Action Link with NIPEC CEX to ask how best to access an ADON with responsibility for Workforce and Education to sit on the group Discuss formal feedback process on the activity of the RNLD ERG with CEx NIPEC <ul style="list-style-type: none"> Group members to provide feedback on TOR by 6/1/2023 	19/12/22	F C & OB	Email sent to Linda Kelly as CEx of NIPEC and meeting arranged for 16 th January 2023 Group members provided feedback on TOR by 6/1/2023 – Agenda Item 4 Closed

<ul style="list-style-type: none"> Meetings of the ERG should be planned as far ahead as possible 			Dates for meetings agreed for next year Closed
<p>AP7 Those organisations who have not responded to provided re AP6 to do so <i>Each of the HSC Trusts to send in a list of service user family carer groups accessed in the HSC Trusts</i></p>	11/1/23	All	<p>All HSC Trusts have submitted information Shared ahead of the meeting View here</p> <p>Closed</p>
<p>AP8 FC to begin reviewing the data submitted on the pro-forma and will contact the lead person in each HSC Trust to accuracy check</p>	11/1/23	F Cannon	<p>Data submitted reviewed and accuracy checked - Description of RNLD workforce prepared</p> <p>We will be referencing this under agenda Item 6 Closed</p>
<p>AP 9: FC to circulate the revised TOR – Members to review the content again and check the membership including the titles of those included in the membership</p> <ul style="list-style-type: none"> Lynne Marsh to co-opt a 3rd year student to become a member of the group 	11/1/23	F Cannon	<p>TOR Circulated Letter drafted for CEx NIPEC to send to the DON requesting a ADON to become a member of this group</p> <p>No comments received from RNLD ERG members – Closed</p> <p>Update 09/03/23 – Student are back in University this week – Lynne to link with student and invite expression of interest</p>
<p>AP10 Frances to link with Rosaline Kelly and Angela McCallan to review the TOR of the RNLD Community of Practice Group are updated to aligned to the Registered Nurse Learning Disabilities –Strategic Development Project Group</p>	11/1/23	F Cannon R Kelly A McCallan	<p>FC has linked with Rosaline and Angela Date to meet agreed 22/2/23 with OB & RK & AMCC to review TOR for the RNLD PDF Forum /Community of Practice to discuss the agenda for first meeting of CoP</p> <p>In progress</p>
<p>AP11 Learning and Development Framework - Strategic RNLD Workforce Engagement Event</p>	6/3/23	All	<p>The Consultant Nurses were asked to share this information and get feedback from local RNLD Teams. Feedback should be sent to Cathy McCusker at cahty.mccusker@nipec.hscni.net and Owen o.barr@ulster.ac.uk by 6th March 2023</p>
<p>AP 12 Paper circulated</p> <ul style="list-style-type: none"> population health needs of people with learning disabilities <i>draft paper</i> RNLD workforce in the HSC <i>draft paper</i> Learning and Development Framework-Strategic RNLD Workforce Engagement Event <i>draft paper</i> 	16/3/23	All	<p>papers are not for wider circulation and invited feedback by 16th March 2023.to frances.cannon@nipec.hscni.net & o.barr@ulster.ac.uk</p>

AP 13			
Ap 14			