



RNLD Expert Reference Group

11th January 2023

Via Microsoft Teams

Note of meeting

In attendance

Prof Owen Barr Chair
Frances Cannon NIPEC
Barbara Tate SEHSCT
Michelle Angelone NHSCT
Angela McCallan NHSCT
Clionagh McElhinney WHSCT
Michelle Curran BHSCT
Michael McBride BHSCT
Maureen Roberts SHSCT
Damien McAleer CEC
Rosaline Kelly RCN
Lynne Marsh QUB
Denise Magill Triangle Housing
Oisín McAuley SHSCT
Donna Milligan WHSCT

Apologies

Maurice Devine OU
Frances Maguire BHSCT
Siobhan Rogan PHA
Rhona Brennan NHSCT
Nicola McCann RQIA

1. Welcome and introductions

Prof Owen Barr (OB) welcomed attendees and apologies were noted as above.

2. Note of Meeting

The note of the last meeting was circulated prior to this meeting — the notes were agreed as an accurate record.

2.1 Update on Actions

F Cannon updated on agreed actions from the last meeting

See action Log below

AP 7 Those organisations who have not responded to provide information re AP6 to do so

Each of the HSC Trusts to send in a list of service user, family carer groups accessed in the HSC Trusts

3.0 Update from RNLD Strategic Development Project Group see [update](#) here

- Population Health Needs **Clionagh McElhinney**
- Regional Workforce Model **Maureen Roberts**
- Learning and Development Framework **Michelle Curran**
- Professional Leadership **Barbara Tate**

AP8 Action: FC to begin reviewing the data submitted on the pro-forma and will contact the lead person in each HSC Trust to accuracy check

4.0 Review draft TOR (review feedback)

The draft TOR for the ERG group had been circulated prior to the meeting which reflected feedback and comment submitted by members. Further discussion was had during the meeting and changes made to the aims of the TOR

AP 9: FC to circulate the revised TOR – Members to review the content again and check the membership including the titles of those included in the membership.

Lynne Marsh to co-opt a 2nd or 3rd year RNLD student to become a member of the group

5.0 RNLD Community of Practice

There was consensus that at this stage it was too early to convene a meeting of the RNLD Community of Practice (CoP) – it was agreed that when there is more clarity about the outworking's of the Registered Nurse Learning Disabilities – Strategic Project, a meeting would be convened. In the meantime, it would be helpful to review the TOR of the RNLD PDF Forum

AP10 Frances to link with Rosaline Kelly and Angela McCallan to review the TOR to ensure they were update to aligned to the Registered Nurse Learning Disabilities – Strategic Development Project Group

Date of next scheduled meetings

9 th	February	2pm- 4pm	Face to Face venue TBC Portmore Room 3
9 th	March	2pm – 4pm	Virtual
27 th	April	2pm – 4pm	Face to Face TBC

30 th May	2pm - 4pm	Virtual
29 th June	2pm - 4pm	Face to Face
July (Summer Break)		
16 th August	2pm – 4pm	Virtual
20 th September	2pm – 4pm	Face to Face
18 th October	2pm – 4pm	Virtual
15 th November	2pm – 4pm	Face to Face
12 th December	2pm – 4pm	Virtual

RNLD Expert Reference Group Actions Log

Action	Date	By whom	Update Open/Closed
AP 1: Each organisation represented on the present Collaborative should before 17 th November send Frances the names and titles of those they think should be members of the New Group mindful that nominations should have the professional expertise to inform the work.	8/11/2022	All	Nominations from each of the HSC Trusts received membership of the group had been specifically sought to ensure they have the professional expertise to inform the work of the Registered Nurse Learning Disabilities – Strategic Development Project Group. Closed
AP 2: Members should send through their views on a new name for the Group mindful that it will be in place after the project is complete	8/11/2022	HSC Trust members	New name for the Group sent through to FC, RNLD Expert Reference Group was the only alternative name submitted Closed
AP 3: Members to send Francs via email their agreement to progress as discussed at the meeting	8/11/2022		Closed
AP4 FC and OB to contact Patient Client Council to establish how they could support service user engagement FC OB to Link with Mencap, VOYPIC and FINI to establish how they might support service user Family Carer engagement Each of the HSC Trusts to send in a list of service user family carer groups accessed in the HSC Trusts	19/12/2022		<ul style="list-style-type: none"> • – to be progressed • – to be progressed <p>Feedback from Leslie Anne Newton FC to respond to LA Newton indicating that there was no action required at the moment but we will be intact when relevant WHST (feedback) currently use TILLI group as a user involvement group for the Southern sector but not the Northern sector of the trust. There is no other specific user involvement group in the Trust. The Local Engagement partnership (LEP) is operational within the Trust which is more carer focused and does not have user involvement</p>

			<p>representation, however something that the Learning disability programme of care are trying to focus on.</p> <p>BHSCT (feedback) use Bryson, VOYPIC, Mencap, Kids Together, NICCY, Children's Law Centre, NAS</p>
AP5 Action: The Group previously known as the Regional /NI Collaborative will change to RNL D Expert Reference Group	19/12/22		Closed
<p>AP 6 Action Link with NIPEC CEX to ask how best to access an ADON with responsibility for Workforce and Education to sit on the group Discuss formal feedback process on the activity of the RNL D ERG with CEX NIPEC</p> <ul style="list-style-type: none"> • Group members to provide feedback on TOR by 6/1/2023 • Meetings of the ERG should be planned as far ahead as possible 	19/12/22	F C & OB	<p>Email sent to Linda Kelly as CEx of NIPEC and meeting arranged for 16th January 2023</p> <p>Group members provided feedback on TOR by 6/1/2023 – Agenda Item 4 Closed</p> <p>Dates for meetings agreed for next year Closed</p>
<p>AP7 Those organisations who have not responded to provided re AP6 to do so <i>Each of the HSC Trusts to send in a list of service user family carer groups accessed in the HSC Trusts</i></p>	11/1/23	All	
AP8 FC to begin reviewing the data submitted on the pro-forma and will contact the lead person in each	11/1/23	F Cannon	

HSC Trust to accuracy check			
<p>AP 9: FC to circulate the revised TOR – Members to review the content again and check the membership including the titles of those included in the membership</p> <ul style="list-style-type: none"> Lynne Marsh to co-opt a 2nd or 3rd year student to become a member of the group 			
<p>AP10 Frances to link with Rosaline Kelly and Angela McCallan to review the TOR of the RNLD Community of Practice Group are updated to aligned to the Registered Nurse Learning Disabilities –Strategic Development Project Group</p>	11/1/23	F Cannon R Kelly A McCallan	