

Future Nurse Future Midwife

Working Group Meeting

Tuesday 15th October 2019 11:00 – 13:00

Venue: Venue: D2 Conference Room Castle Buildings, Stormont Belfast

Minutes

In Attendance	Organisation	Apologies	Organisation
Heather Finlay (HF) <i>(Co-Chair)</i>	Department of Health	Angela McLernon (AMcL) <i>(Co-Chair)</i>	NIPEC
Bernadette Gribben (BG)	NIPEC	Ann Geraghty (AG)	Four Seasons
Brendan McGrath (BMcG) <i>By Teleconference</i>	WHsCT	Breeda Henderson (BH)	Student (Adult Nursing)
Clare Marie Dickson (CMD)	SEHSCT	Caroline Diamond (CD)	NHSCT
Carol McGinn (CMcG)	WHsCT	Joanne Fitzsimons (JF)	SEHSCT
Dale Spence (DS)	DoH	Kathy Fodey (KF)	Public Health Agency
Dawn Ferguson (DF) <i>By Teleconference</i>	SHSCT	Maira Mannion (MM)	BHSCT
Eilish Boyle (EB)	NIPEC	Neal Cook (NC)	Ulster University
Elish Macdougall (EM)	BHSCT	Owen Barr (OB)	Ulster University
Frances Cannon (FC)	NIPEC	Peter Barbour (PB)	Department of Health
Fiona Bradley (FB)	NIPEC	Sharon McRoberts (SMcR)	SEHSCT
Janet Webb (JW) <i>By Teleconference</i>	Open University	Shona Hamilton (SH)	NHSCT
Joanne Fitzsimons (JF)	SEHSCT	Sue West (SW)	NMC
Jenny McNeill (JMcn)	QUB	Donna Gallagher (DG)	OU
Karen McCutcheon (KMcc)	QUB		
Kerrie McLarnon (KMcl)	NHSCT		
Paul Canning (PCa)	CEC		
Pamela Craig (PCr)	NHSCT		
Patrick Gallagher (PG)	Department of Health		
Rhonda Brown (RB)	BHSCT		
Stephanie MacDowell (SMD)	Four Seasons		
Sharon Conlan (SC)	SHSCT		
Sinead Deane (SD)	Student (Children's Nursing)		
Tracie Fleming (TF)	NHSCT		

1.0 Welcome and Apologies

HF welcomed attendees, introductions were made and apologies noted as above. New membership to the working group was noted for Caroline Diamond and Dale Spence, who are also Co-chairs of the Midwifery Expert Reference Group.

2.0 Chair's Opening Remarks

HF noted the activity and work underway for the three Approved Education Institutions (AEIs) in preparing for the Gateways (GW), reviewer queries and approval visits. QUB are preparing for their Pre-Registration Nursing approval visit on 23rd October. OU have submitted GW2 evidence and awaiting feedback; GW3 will be in November.

3.0 Previous Meeting Minutes

Minutes for the Working Group meeting, held on the 12th September 2019 were agreed as an accurate and final record.

3.1 Update on Actions

FC provided an update on actions from the last meeting (see appended Action Table).

4.0 Update from the NMC

SW provided apologies for the meeting. An update will be available at the next Working Group meeting, or by prior circulation if required.

5.0 Programme Board Update

The last Programme Board meeting was held on the 3rd September 2019 and an update provided at the previous Working Group meeting.

6.0 Future Midwife

DS advised that:

- the Midwifery Expert Reference Group membership has been established and will meet for the first time following the Working group meeting. Representation sought includes the DoH, NMC, HSC Trusts, QUB, RCM, PHA, midwifery students, NIPEC and other key stakeholders. Dale Spence and Caroline Diamond will Co-Chair this group and also sit on the Working Group.
- standards were approved by NMC council on 3rd Oct and due to be published in November in soft/digital launch and the official launch in Northern Ireland will be on the 15th January 2020.

7.0 Update on Work-streams

FC provided an update on the status of FNFM documents used for GW evidence. The Working Group:

- **noted** that the feedback on FNFM documents received from Working Group and Programme Board members was used to inform the final draft content for FNFM documents submitted for gateway evidence. Some additional adjustments were required following discussions with NMC regarding the Practice Assessor role and from queries received from NMC Gateway reviewers, received by AElS; and
- **Agreed, and recommends** to the FNFM Programme Board, that all FNFM documents will become final versions following a successful outcome of the NMC approval visit to QUB on 23rd October, including any adjustments, if required, from NMC approver queries.

7.1 Curriculum Development

There is no update in relation to this work stream.

7.2

Practice Assessment Document (PAD)

- NMP, SCHPN and RTP PADS have been developed/updated
- Feedback from other countries suggests that 'one pad' might not fit all fields of practice
- A Haemovigilance, Point of Care Testing and Safe Holding and Restraint Task and Finish Group Meeting will be held on Monday 21st October 2019.
- CEC are hosting a workshop on 20th September to have round table discussions re CEC educational development plan. CEC provide most of Annexe B skills but may need additional work to align and/or meet Annexe A.
- KMcC asked for a copy of the Regional Development Plan for an NMC reviewer. **ACTION**

7.3 Standards for Student Supervision and Assessment

- Preparation programmes development – Meetings ongoing with HSC Leadership centre and costings are underway. Programme preparation needs to be equally led and informed by all AElS.
- Practice Assessor Database meeting held on the 16th September - three options established and feedback indicates that practice would like to continue with current arrangements.
- Role of practice teachers – YC is involved in the forum/group who is dealing with arrangements around these.

7.4 Practice Learning Environments

- NMP Audit – Final Draft Submitted to Gateways, based on core Audit with variations specific to NMP.
- the next PLE meeting will be focused on the Independent Sector.
- Student allocations/zoning – This is on CNO Business Team meeting agenda and FC will update CNO with information provided by AEIs and Trusts via questionnaire. The majority of feedback focused on mapping, rather than zoning.
- BMcG advised that other groups are asking HSC Trusts to demonstrate increases in practice placements – could the PLE group demonstrate or evidence this to avoid duplication? FC to look at whether this should and can be evidenced/provided via FNFM.
ACTION
- Follow-up Mapping Meeting being held with AEIs on the 25th October 2019.

7.5 Engagement & Communication

- Roadshows are available to book onto and are filling up fast - a further two roadshows have been added.
- Twitter training is now available in November and has been sent to working group and work stream members should they wish to attend this training.
- A discussion took place regarding engaging with 'other healthcare professionals'/Social Work and AHP colleagues. Suggestions included local engagement, an FAQ and/or communique. Info/content to be drafted for local implementation groups to use as a brief to discuss with staff locally **ACTION**.

8.0 Organisational Updates

Reporting by exception at the meeting; no issues were raised.

9.0 Risk Register

Practice Learning Agreement remain on the risk register; signed agreements should be sent to Christ Wilkinson (DoH) and copy in PB and HF.

10. AOB

- Note that dates are now set for FNFM Working Group 2020 until March and Working Group members should add these to their diaries.
- Transformation funding completes in March 2020, so a Post Project Evaluation is commencing and review of objectives and an exit strategy is being developed. A business case will be developed for Midwifery.
- BMcG advised there were concerns for Trusts if funding finishes in March 2020 that Trusts May not be able to absorb all costs for implementation. FC confirmed that AMcL advised at the previous Working Group meeting that concerns should be raised locally and put on local risk registers and then, if appropriate, be raised through EDoNs via Programme Board. It should also be noted that the exit strategy may identify relevant detail.

Future Meetings

- 14 Nov 2019 11:00 – 13:00 in DoH D2 Room
- 17 Dec 2019 11:00 – 13:00 in DoH D2 Room
- 16th Jan 2020 11:00 – 13:00 in DoH D2 Room
- 13th Feb 2020 11:00 – 13:00 in DoH D2 Room
- 12th March 2020 11:00 – 13:00 in DoH D2 Room



[FNFM Website](#)

New Actions (15 October 2019)

Ref	Detail	Owner/s	Due	Status
AP47	KMcC asked for a copy of the Regional Development Plan for an NMC reviewer. PCa will forward by email.	PCa		New
AP48	BMcG advised that other groups are asking HSC Trusts to demonstrate increases in practice placements – could the PLE group demonstrate or evidence this? FC to look at whether this should and can be evidenced/provided via FNFM.	FC/PLE Work Stream		
AP49	A discussion took place regarding engaging with 'other healthcare professionals'/Social Work and AHP colleagues. Suggestions included local engagement, an FAQ and/or communique. Info/content to be drafted for local implementation groups to use as a brief to discuss with staff locally	BMcG/EC Work Stream		

Actions in Progress

Ref	Detail/Update	Owner	Due	Status
AP40	Interested organisation to contact SW to assist with NI examples. DG to coordinate BHSCT examples via Practice Learning Environment (PLE) Work Stream. 15th Oct Update FC to Follow up with organisations.	All and DG/ PLE Work Stream		Ongoing
AP42	Amendments for the Open University timelines to transition students - DG will update	DG		Ongoing

	documents. 15th Oct Update - Students will transition in Sept 2020 and February 2020 students will transition in 2021, JW to send through an email to confirm			
AP43	Face to face delivery of preparation programmes may need further consideration for Independent Sector Services, as some establishments do not have computers. CMD to consider this via the SSSA Group.	CMD		Ongoing
AP46	The Practice Learning Agreement/s need to be signed, this is with DoH for progressing. 15th Oct Update - DoH had progressed the three versions to each AEI and each HoS and now each trust has to sign and return to the DoH by Friday 18th. CNO has sent reminders to BHSCT and WHSCT to follow up on returning them.	DoH		Ongoing
AP1	It was agreed to seek an update from the NMC review of Post-registration NMC Programmes, including specialist practice programmes - and if there was any indication of the likely outcomes of the review. Update - Status requested, NMC awaiting feedback/recommendation from Blake Stevenson review 15th Oct Update - NMC Post Registration standards – initial conversation 17th October In DoH	NMC		Ongoing
AP33	Engagement and Communication work stream to progress the possibility of connecting with a placement student re digital marketing and the use of Prezi/interactive digital mediums.	EC Work Stream		Ongoing
Actions Completed (since the last meeting)				
Ref	Detail	Owner/s	Update	Status
AP32	NMC to provide an update on the paper, once available, re clarity on Practice Supervisors particularly, in relation to independent sector/primary care where there	NMC		Completed

	are no registrants to undertake this role.			
AP45	<p>A query was raised regarding delivery of the curriculum content and whether it will cover all programmes. It is intended to be one update broad enough to cover all programmes - FC will check with NMC to confirm that this will meet new standards.</p> <p>15th Oct Update - NMC do not indicate whether the curriculum content is presented as one or per field - it is up to each individual AEI, and to determine how they meet both the programme standards and the standards of proficiency, they will need to demonstrate how the emphasis per field is achieved as indicated in the Standards of proficiency both in content and placement learning</p>	FC/NMC		Complete
AP41	<p>A meeting is being convened in October regarding Point of care testing, haemovigilance and managing challenging behaviour. Jenny McNeil to be included to represent midwifery and a governance lead to represent all Trusts to be nominated from BHSCT via EM.</p> <p>15th Oct Update - Meeting arranged 21st Oct and additional invitees included Brona Shaw Nominated from BHSCT</p>	EM		Complete

