

EVIDENCING CARE: KEY PERFORMANCE INDICATORS FOR NURSING AND MIDWIFERY

KPI PROFESSIONAL ADVISORY GROUP

Action notes of the meeting held on June 18th 2018 from 1330 to 1630

Present

Charlotte McArdle (CMcA), DoH (Chair)
 Bernadette Gribben (BG) NIPEC
 Angela McLernon (AMcL), NIPEC
 Angela Reed (AR), NIPEC
 Briege Quinn (BQ) PHA
 Rosaleen Kelly (RK) RCN
 Liz Campbell (LC), SEHSCT
 Rosaline Kelly (RK) RCN
 Naomi Baldwin (NB) NHSCT
 Paula Fearan SHSCT
 Denise Boulter (DB) PHA
 Rodney Morton (RM) DoH

Apologies

Rita Devlin (RD) RCN
 Carol Cousins (CC) FSHC
 Suzanne Pullins (SP) NHSCT
 Margaret Marshall (MM) SHSCT
 Prof Tanya McCance, (TMcC) UU
 Una Turbitt (UT), PHA
 Loretta Gribben (LG), PHA

Teleconference:

Irene Thompson (IT), BHSCT
 Linda Kelly (LK) SEHSCT
 Donna Keenan (DK) WHSCT
 Mary McElroy (MMcE), PHA

Item	Action to be taken	Action by
1.	<p><u>Welcome and Apologies</u></p> <p>CMcA welcomed all to the meeting and noted the above apologies and invited the members of the group to introduce themselves.</p>	Prof Charlotte McArdle
2.	<p>CMcA provided a background to the KPI Professional Advisory Group and the subsequent development of a wide range of KPIs. To set the workstream into the current context, an overview of the emerging strategic position, in particular the need for Professional Governance arrangements, the ongoing Transformation Programme of work, the Collective leadership approaches and the impact of high profile media stories were discussed.</p> <p>In the beginning, the members of this group were learning how to develop new clinical KPIs. Recently there has been an increasing focus on the patient experience.</p> <p>In recent years, the data collected has enabled more in depth analysis and evidencing of improvements in practice. However, It was noted that many KPIs have been developed for which clinical staff are required to collect data manually.</p>	Prof Charlotte McArdle

	<p>As this group has been in existence for over 7 years, it was considered appropriate to review the KPI Professional Advisory Group Terms of Reference (TOR) and Membership. In addition, the process for developing new KPIs along with the frequency, length of time and data collection approaches for monitoring in the future, would need to be considered.</p> <p>However, it was highlighted that with this constantly changing context, the groups developing knowledge of KPIs and the different fluctuating membership of the group over time, it would be advantageous to invite wider consultation.</p> <p>It was agreed to have a Celebration Event to showcase the KPIs which have already being implemented, and to develop and agree priorities for KPIs for 2018/19</p>	
3.	<p>The Celebration Event Programme content was developed with those in attendance and potential speakers suggested. (proposed draft attached)</p>	BG
	<p><u>Date of Next Meeting:</u></p> <p>NB:</p> <ul style="list-style-type: none"> • The next planned meeting will take place on Wednesday 19th September from 1400 to 1600 in NIPEC and the focus for the meeting will be to finalise the Programme for the Celebration Event • The KPI Professional Advisory Group Celebration Event on October 17th 2018 in Mosley Mill 	BG

Evidencing Care: Key Performance Indicators for Nursing and Midwifery
KPI PROFESSIONAL ADVISORY GROUP DRAFT PROGRAMME
Celebration Event

DATE: Wednesday 17th October 2018 Time: 09:30-15:45 VENUE: Mossley Mill

Time	Topic	Speaker
09:30-09:45	Welcome	Prof Charlotte McArdle CNO
09:45-10:00	Overview of Strategic Context	Prof Charlotte McArdle CNO
15 mins slots	Presentation on examples of KPIs and impact on delivery of care	
10:00 -10:15	Clinical KPIs: Falls, MUST, Tissue Viability , Omitted & delayed medications	Mary McElroy & Lynn Charlton
10:15-10:30	Paediatric: Healthy Child	Una Turbitt & Deirdre Webb
10:30-10:45	Midwifery: Foetal Length Measurement	Denise Boulter
10:40-11:00	Mental Health: Absconding	Briege Quinn & Deirdre McNamee ?
11:00-11:30	Coffee	
11:30-11:45	Learning Disability: Public Health / Health Improvement	Owen Barr & practice based staff
11:45-12:00	Patient Experience KPIs	Prof Tanya McCance
	Supporting the Way forward	
12:00-12:20	The Nursing and Midwifery Assurance Framework	Mary Hinds & Bob Brown
12:20-12:30	Encompass: The Data Collector of the Future	Gary Loughran, Angela Reed & Claire Buchner
12:30-13:30	Lunch	
13:30-15:30	Afternoon: Next Steps Facilitated discussion on the way forward Develop and agree priorities for KPIs for 2018/19	Bernadette Gribben
15:30-15:45	Close	Prof Charlotte McArdle CNO

The KPIs examples to be presented under the following headings from the KPI Template (approx. 3 / 4 slides)	
Practice Area	
Timeframe	
Key Performance Indicator (KPI): <i>KPIs are used to measure or monitor performance against and agreed goal demonstrating how your service contributes to national or local targets/performance</i>	<i>Background and approach to the KPI e.g. Strategic Context, drivers & what did you do</i>
Rationale for monitoring	
Reporting Timeframe <i>(previously Outcome measures)</i>	
Method proposed for data collection <i>(Regionally agreed)</i>	
Result of the KPI Measurements	
Demonstration of Improvement	<i>Achievements /Outcomes/ Benefits</i>
Additional Comments <i>(Issues/Challenges)</i>	<i>Challenges & Key Learning What worked and what were the main challenges you faced, what have you learned about the process, from the KPI or other</i>