

Recording Care: Evidencing Safe and Effective Care Strand 1 Meeting

**NIPEC Offices, Belfast
Friday 22 May 2015, 10:30 – 12:30hrs**

In Attendance:

Anne Witherow, (Chair) Assistant Director of Nursing, WHSCT	AW
Susan Carlisle, Nurse Lecturer, QUB	SC
Eileen Kennedy, Social Care Commissioning Lead, HSCNI (teleconference)	EK
Jane Patterson, Patient Safety Officer, SEHSC	JP
Anne Marie Tunney, Lecturer in Nursing, Ulster	AMT
Angela Drury, Senior Professional Officer, NIPEC	AD

Apologies:

Carolyn Kerr, NHSCT
Dawn Connolly, SHSCT
Sonya McVeigh, BHSCT

Agenda Item	Notes	Action by
1	<p>Welcome and apologies Everyone was welcomed to the meeting. Apologies as noted above. Notes of 26 March 2015 agreed as a correct record.</p>	
2	<p>Matters Arising</p> <p><u>Specialist Nurse Records</u> AD updated the Group on discussions with E-NISAT Team. Version 4 of E-NISAT should be released end September. EK willing to speak to any group of the recording Care project. WHSCT met with W Kennedy E-NISAT to add in risk assessments to current format of document.</p> <p>AW questioned what was being agreed regionally in terms of risk assessment tools – a range of professionals were requesting assessment tools to be added to the E-NISAT. EK confirmed that this work was being picked up and all professions have been asked for regionally agreed tools to put on the E-NISAT.</p> <p>AW to check with colleagues in WHSCT as to progress. EK to also follow up.</p>	<p>AW to check with ENISAT lead WHSCT EK to follow up</p>
3	<p>Feedback from Steering Group</p> <p>AW provided feedback from unconfirmed notes of the Steering Group. An update was provided on the content of the presentation from NHSCT provided to Steering group – AD provided a hard copy version of the presentation and members discussed the content.</p> <p>In addition, a report on progress on other areas of the project, including the work around children's documents was provided, including the concern voiced by Chair, Mr Alan Corry Finn in relation to he continued need for resourcing of this important project area. AD provided an</p>	

	update regarding the recruitment of a band 7 Professional Officer until 31 st March 2016.	
4	<p>Work streams for WG S1</p> <p><u>Children's Record Production</u> AD provided a report of progress to date. A pilot of implementation was beginning during the summer completing in September following which time a final regional document for children's in-patient units would be developed.</p> <p><u>Learning Disabilities Record Production</u> AW provided update from SG. Members agreed that this work stream should begin Autumn 2015. HSC Trust representation would be expected to bring what is already in position for LD Nursing in each organisation to help thinking around a regional document. Mention was made of patients with LD within an acute nursing in adult wards. A short discussion ensued where it was acknowledged that there was a challenge in this area of practice for acute care settings.</p> <p><u>Care Planning</u> AD provided an overview of the current work. Discussion took place again regarding input from NHSCT and plans to move forward including the requirement for guidelines for care planning practice. 'Charting by exception', the need to demonstrate the patient pathway and care and an acknowledgement of different approaches in each Trust with the potential to agree to differ on this subject and area of practice – i.e. that each trust would adopt their own approach.</p> <p>It was finally agreed that a four Trust approach to pilot care planning, excluding NHSCT, would be the appropriate way forward, providing agreement might be reached. Roundtable discussion 3rd week June – 19/06/15 to be planned with representation of two – three people from each trust, one to include a member of staff who is currently recording care e.g. B7, ADN and one other. Members from HEIs would also be welcome and NIPEC. AD to set up meeting.</p> <p>The final approach would be taken to CNO/EDON meeting September.</p> <p><u>KPI Development</u> AD provided update on where work is currently. ADNs to discuss scope before next Strand 1 July meeting. It was agreed that discussion could be taken forward before KPI meeting on 17 June 2015 at 12.00-1.00pm. AD to organise.</p>	<p>AD to set up meeting</p> <p>AD to set up meeting</p>
5	<p>Any Other Business</p> <p>Concern was raised by AMT re: medications and new medicines Kardex. AW stated that the Kardex had been developed as part of another regional collaborative led by pharmacy colleagues. The Kardex had been agreed and was now in use.</p>	
6	<p>Date and time of next meeting: Thursday 16 July 2015 at 2:30 – 4:30 Meeting Room, NIPEC</p>	