

Recording Care: Evidencing Safe and Effective Care

Strand 2

**NIPEC Offices, Belfast.
12th March 2013, 1000 - 1200 hrs.**

AGENDA

1. Welcome and apologies
2. Notes of the last meeting: 27 November 2012
3. Matters Arising:
 - QlicView
 - Agency and Bank Contact
 - Staffing Issues
 - Independent Evaluation of the Role of the Officers
 - Focus Groups
 - Feedback from Ward Sisters/Charge Nurses – Sustaining Improvement
4. Report from Steering Group
5. Professional Officer Reports
6. Evaluation Process
7. Contact with HEIs
8. Sustaining Improvement
9. Next Steps
10. Any Other Business
11. Date and time of next meeting:

Date of Next meeting To Be Confirmed.