

## ***Recording Care: Evidencing Safe and Effective Care***

### ***Strand 2***

**NIPEC Offices, Belfast.**

**Monday 12<sup>th</sup> May 2014, Meeting Room NIPEC, 09:30 – 11:30 hrs.**

### **CHAIR'S AGENDA**

1. Welcome and apologies
2. Notes of the last meeting: 31<sup>st</sup> March 2014
3. Matters Arising:
  - Contact with the HEIs
  - Feedback from contacts
  - New membership of Working Group
  - Terms of Reference and Membership
4. Health Care Support Worker Record Keeping Practice – Competence to Record and Potential Framework
5. Any Other Business
6. Date and time of next meeting:

**Tuesday 24<sup>th</sup> June 2014, 09:30 – 11:30 hours, Venue to be confirmed, Belfast.**