

Recording Care: Evidencing Safe and Effective Care

Strand 2

**NIPEC Offices, Belfast.
16th October 2012, 1400 - 1600 hrs.**

AGENDA

1. Welcome and apologies
2. Notes of the last meeting: 31 July 2012
3. Matters Arising:
 - Audit tool
 - QlicView
 - Agency List
 - Agency Contact
 - Contact with HEIs
 - Representation CEC
4. Feedback from Steering Group
5. Professional Officer Reports
6. Evaluation Tools
7. Sustaining Improvement
8. Next Steps
9. Any Other Business
 - Discussion with PEFs (on behalf of PECs)
10. Date and time of next meeting:
27 November 2012, 1400 – 1600hrs venue: NIPEC Offices Belfast.

