

**NORTHERN IRELAND PRACTICE AND EDUCATION COUNCIL  
FOR NURSING AND MIDWIFERY**

**PROJECT STEERING GROUP  
REGIONAL CAREER PATHWAY GOVERNANCE GROUP**

**Second Meeting Thursday, 8 December 2016 at 2.00pm**

**Attendance**

Nicki Patterson, South Eastern HSC Trust (Chair)	NP
Lynne Charlton, PHA	LC
Kevin Clarke, BSO	KC
Breedagh Hughes, RCM	BH
Cathy McCusker, NIPEC, (Project Lead)	CMcC
Brian McGowan, Ulster University	BMcG
Maura McKenna, Regional Trade Union Forum	MMcK
Noreen O'Rourke, Belfast HSC Trust	NO'R

**Teleconference**

Dawn Ferguson, SHSCT	DF
Allison Hume, NHSCT	AH

**Apologies**

Rita Devlin, RCN  
 Deirdre Cunningham, CEC  
 Eileen Dunlop, Four Seasons Health Care  
 Heather Finlay, DoH  
 Donna Gallagher, OU  
 Dr Kevin Gormley, QUB  
 Yvonne Martin, Hospices  
 Fiona McGuigan, BHsCT  
 Linzi McIlroy, RCN  
 Heather Monteverde MBE, MacMillan  
 Janet Montgomery, IHCP  
 Annetta Quigley, WHSCT

### Action Notes

Item No	Notes	Action by CMcC unless otherwise recorded
1	<p><b>Welcome and Introductions</b></p> <p>Nicki Patterson welcomed everyone to the meeting, this was followed by introductions. Nicki advised of the following membership updates: Yvonne Martin to replace Loretta Gribben, representing the Hospices; Brian McGowan to replace Kevin Moore, Ulster University and Annetta Quigley to replace Brendan McGrath, Western HSC Trust.</p> <p>2</p> <p>Noreen O'Rourke attended on behalf of Fiona McGuigan Belfast HSC Trust</p> <p><b>Apologies</b> Noted as above.</p>	
3	<p><b>Action Notes of Previous Meeting 27 May 2016</b></p> <p>Maura McKenna asked for the notes to be corrected to record she was representing the Regional Trade Union Forum and not UNISON and UNITE.</p>	
4	<p><b>Matters Arising</b></p> <p><b>Governance Structure</b></p> <p>The Governance Structure and Arrangements had been updated and the membership requires to be further updated as follows: Eoin Stewart to represent UNISON, Kevin McAdam to submit a nomination from UNITE.</p>	
5	<p><b>Website Review Template</b></p> <p>The Website Review Template had been developed by Donna Gallagher, Caroline Wilmott, Cathy McCusker and Julie Edgar and this was then circulated for comment and completion. Due to the lack of feedback it was agreed to circulate the review template for completion with a return date of mid-January 2017. Nicki also asked that this Website Review form should be sent to the group members as well as the Workforce Leads and Heads of Midwifery in each of the five HSC Trusts.</p> <p>Brian McGowan confirmed that he was the appropriate link for Ulster University. Nicki asked Cathy to check with Hospices if there are other individuals should be involved in checking the website. Although it was acknowledged that going through the website was time consuming it was agreed that a six monthly</p>	

	<p>review should be achievable and the Review Template Form was suitable for this purpose.</p>	
<p><b>6.</b></p>	<p><b>New Career Specific Pathways</b></p> <ul style="list-style-type: none"> <li> <p>• <b>Emergency Care</b></p> <p>The weblink had already been circulated to the Group for discussion. It was agreed that the best way to display these specific pathways is by linking the “tile” in career specific pathway section to the career pathway on NIPEC’s main website. Cathy to seek approval from Group members with regard to approving the Emergency Care link on the career pathway website; approval to be sought by mid-January 2017.</p> </li> <li> <p>• <b>Midwifery</b></p> <p>This career pathway is almost complete, Karen Murray has replaced Brenda Devine in NIPEC and will progress this work. Brenda’s inspirational story will also be amended on the careers website. Breedagh Hughes invited Cathy to the Strategic Midwifery Forum meeting 15/12/2016 to share the proposed midwifery careers website and any elements still to be captured.</p> </li> <li> <p><b>Older People’s Nursing</b></p> <p>Jane Greene, Consultant Nurse is leading this piece of work with the help of Kevin Clarke. At the minute data capture is in its early stages. The site will be built similar to the Emergency Care and Midwifery sites, in WordPress and linked to the career pathway website, after approval from this Group.</p> </li> </ul>	
<p><b>7.</b></p>	<p><b>New webpage highlighting Specialist Practice, Advanced Nursing Practice &amp; Consultant Nurse &amp; Midwife roles</b></p> <p>This suggestion had been raised by Dawn Ferguson when reviewing the website. It was agreed that once the outputs have been launched then they should populate the relevant parts of the Clinical Career Pathway Section of the website.</p> <p>Nicky also highlighted the work currently going on in Mental Health, specifically in relation to Dementia that also should be considered for the website. Nicki to advise Deirdre Lewis, newly appointed Consultant Nurse in South Eastern HSC Trust to contact Cathy re way forward for this.</p> <p>Breedagh suggested that Neonatal Intensive Care Nursing could also be promoted as a specific career pathway and she would follow this up with her colleagues. Brian McGowan advised that Briega Boyle was a new appointment in Ulster</p>	

	University in this area of practice.													
<b>8.</b>	<p><b>AOB</b></p> <p><b>Promotion of Website</b></p> <p>It was agreed to promote the website:</p> <ul style="list-style-type: none"> <li>• to post-primary schools through the Education Authority</li> <li>• members through their organisation forums and at career's fairs</li> <li>• through Charter</li> </ul> <p>The career pathway website statistics were reviewed:</p> <table border="1" data-bbox="298 604 1172 888"> <thead> <tr> <th></th> <th><b>Number of Hits</b></th> <th><b>Number of Visits</b></th> <th><b>Average Length of Visit (mins)</b></th> </tr> </thead> <tbody> <tr> <td>November</td> <td>1276</td> <td>415</td> <td>2.03</td> </tr> <tr> <td>Total from 17 July to End Nov 2016</td> <td><b>4,987</b></td> <td><b>1,792</b></td> <td></td> </tr> </tbody> </table> <p>Review website statistics at each meeting.</p>		<b>Number of Hits</b>	<b>Number of Visits</b>	<b>Average Length of Visit (mins)</b>	November	1276	415	2.03	Total from 17 July to End Nov 2016	<b>4,987</b>	<b>1,792</b>		
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<b>9.</b>	<p><b>Date and Time of Next Meeting</b></p> <p><b>Thursday 15 June at 10 am, Second Floor, NIPEC</b></p>													