

Regional Collaborative for NI Action Plan:
Strengthening the Commitment for Learning Disability Nursing

Meeting 10th October 2017 @ 2pm
Meeting Room, NIPEC, Centre House,
79 Chichester Street, Belfast

Action Notes of Meeting

In attendance

Owen Barr, Ulster University, CHAIR
Frances Cannon, Project Lead, NIPEC
Maurice Devine, CEC
Deirdre McNamee, PHA
Donna Morgan, NHSC
Esther Rafferty, BHSCT
Siobhan Rogan, SHSCT
Barbara Tate, SEHSCT

Apologies

Emma Flynn, QUB
Peter Griffin, QUB
Rosaline Kelly, RCN
Kieran McCormick, SEHSCT
Lorraine Kirkpatrick, FSHC
Wendy McGregor, RQIA
Ailish McMeel, SEHSCT
Sharon McRoberts, SEHSCT
Leslie-Anne Newton, ArcUK
Briege Quinn, PHA
Laurence Taggart, Ulster University

Item		Action by
1.	<p>Welcome and Introductions</p> <p>Owen welcomed everyone to the meeting. Owen noted apologies from: Emma Flynn, Peter Griffin, Rosaline Kelly, Lorraine Kirkpatrick, Kieran McCormick, Ailish McMeel, Sharon McRoberts, Leslie-Anne Newton, Briege Quinn, Laurence Taggart and Wendy McGregor.</p>	

	<i>It was noted that Eileen Dealey was unable to join the meeting by teleconference call.</i>	
2.	<p>Agree notes of previous meeting</p> <p>Action notes of previous meeting held on the 18th July 2017 were agreed as a correct record.</p> <p>Frances provided an update of matters arising from the last Meeting.</p>	
3.	<p>Review ToR and Membership</p> <p>Owen talked to the original ToR to clarify if there was any need to review. Collaborative membership was also reviewed.</p> <p>It was agreed Leslie-Anne Newton should be recorded as on (circulation list). Record Ailish McMeel as SEHSCT and it was agreed she should continue representing Post Registration Nursing. Deirdre McNamee is to have a conversation with Briega Quinn regarding PHA representation on the Collaborative.</p> <p>Owen rehearsed the ToR and it was agreed that some of the wording should be revised to reflect the current form and function of the Collaborative. It was suggested that we should invite other fields of practice to learning disabilities events and this should be reflected within the TOR. It was agreed that it should be included as a priority and update paragraph in relation to the prior Chair. Raise the <i>“expectation to attend or must provide a briefed nomination”</i>.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Leslie-Anne Newton to be recorded as (on circulation list). • Record Ailish McMeel as SEHSCT and it was agreed she should continue representing Post Registration Nursing • Deirdre McNamee is to have a conversation with Briega Quinn regarding PHA representation at the Collaborative. • Owen rehearsed the ToR and it was agreed that some of the wording should be revised. Frances, Owen and Maurice to progress and share virtually for agreement. • Owen suggested that we should invite other fields of practice to learning disabilities events and vice-versa. • Bring the paragraph re: the <i>“expectation to attend or must provide a briefed nomination”</i> further up the paragraph 	
4.	NI Action Plan – Agreed Collaborative Priorities 2016-2017 Updates	

	<p>Learning Disability Career Pathway</p> <p>The first meeting of the RNLD Career Pathway met on the 20th September. There was a good representation at the first meeting. It is anticipated the work will conclude within six months. Ursula Gaffney is a NIPEC Professional Officer supporting Frances in progressing this work.</p> <p>Outcomes Measurement Framework</p> <p>The draft Outcomes Measurement Framework was shared with the Group before the meeting. Owen asked Collaborative members to send in Outcomes Measurement Tools used in practice to contribute to the framework. It was agreed that Owen would add to the introductory paragraph to the Framework and align it to the National Council for the Professional Development of Nurses and Midwifery (2016) Document</p> <p>Action: Each of the Trusts representatives to check once more within their respective organisations if there are any additional outcomes tools used in practice. Time frame for submission 31st October 2017.</p> <p>KPIs</p> <p>Owen and Frances tabled the revised KPI and provided a summary of discussions with Tanya. There was some discussions in relation to the scope of the KPI and some of the wording.</p> <p>Action: It was agreed the <i>initial</i> spread should include only:</p> <ul style="list-style-type: none"> • Community Learning Disabilities Teams • Hospitals for people with Learning Disabilities. <p>NIPEC/RCN Professional Development Learning Disability Nursing Forum</p> <p>Flyer for next meeting on the 23rd November Braid Valley to be sent out from NIPEC.</p> <p>NOTED Donna highlighted she wanted to ensure that the Forum becomes a way of really engaging RNLDs to support both personal professional development but also development of the profession.</p>	<p>Noted</p> <p>ALL</p> <p>Noted</p> <p>F Cannon</p> <p>Noted</p>
5.	<p>Positive Behaviour Support Proposal</p> <p>Deirdre reported that the PHA successfully submitted a bid for funding for <i>Positive Behaviour Support Coaches</i> training</p>	

	<p>specifically for Learning Disabilities Nursing – <i>see paper attached</i>. Deirdre asked for commitment from the HSC Trusts that they would support RNLD staff to attend. The proposal was well received by the Collaborative members.</p> <p><u>Action:</u> Deirdre to send out information to Professional Leads: Learning Disabilities, who in turn should provide confirmation and names of nominations.</p> <p>Agree Priorities NI Collaborative 2018-2019.</p> <p>Due to time constrains the priorities for the Collaborative were not agreed it was decided to dedicate the whole of the next meeting in January. In preparation Owen, Maurice and Frances will to meet to undertake some preliminary work which will be shared virtually with the group before the next meeting.</p> <p><u>Action:</u> Owen, Maurice and Frances will meet to undertake some preliminary work which will be shared virtually with the group before the next meeting.</p>	<p>DMcNamee</p> <p>OBarr MDevine FCannon</p>
6.	<p>UK Steering Group Update</p> <p>Maurice is preparing a Leadership paper as part of the work progressed by the UK StC Steering Group.</p>	<p>Noted</p>
7.	<p>Feedback from LIDNAN</p> <p>There has been on more meetings since the last update.</p>	
8.	<p>Collaborative Annual Report</p> <p>A final draft of the NI Collaborative has been prepared.</p> <p>It was agreed it could be enhanced by adding contributions for Practice.</p> <p><u>Action:</u> Collaborative members to submit information in relation to developments happening within their organisation which could be aligned to the four heading within the NI Action plan.</p> <ul style="list-style-type: none"> • Strengthening Capacity • Strengthening Capability • Strengthening Quality • Strengthening the Profession <p>Specifically BHSCT to submit an update in relation to the roll out of the HEF.</p>	

9.	AOB Contemporary Issues in Learning Disabilities Owen drew attention to the above course highlighting the number of participants who registered and undertook the programme but failed to submit the academic assignment.	
10.	Dates and times next meetings <i>Tuesday 16th January 2018 @ 2.00pm - Meeting Room, NIPEC</i>	