

**NORTHERN IRELAND PRACTICE AND EDUCATION COUNCIL FOR NURSING AND
MIDWIFERY (NIPEC)**

DEVELOPMENT FRAMEWORK FOR NURSES AND MIDWIVES

**Minutes of Project Group
16 June 2004 at 9.30 am
NIPEC
Centre House
Chichester Street
Belfast**

Present

Paddie Blaney	Margaret Devlin
Lesley Barrowman	Julie McConville
Brendan McGrath	Michaela Barr
Barbara Bradley	Clinton Stewart
Luke McSorley	Siobhan Rooney
Cathy McCusker	Elaine Madden
Geraldine Connolly	Louise O'Neill
Ciara Osborne	Lorraine Adair
Jacqueline Doyle (Minutes)	

In attendance:

Paula McSorley, Ward Sister, United Trust, observed as part of her Development Programme.

1 Apologies:

Tanya McCance
Pat McGreevy
Kay Kane
Thérèse McKernan

Paddie Blaney welcomed everyone to the meeting and invited all present to introduce themselves individually to the group.

Ciara Osborne, Project Officer for Learning and Portfolio was introduced at the meeting. Ciara took up post on 1 June 2004 and will join the Learning and Portfolio Sub-Group.

Louise O'Neill, Project Officer for Workforce was also introduced and took up post on 3 June 2004. Louise will join the Workforce Sub-Group.

Paddie Blaney highlighted that the Project Group meeting would last from 9.30 am – 10.30 am followed by the Sub- group meetings from 10.30 am – 1.30 pm.

ACTION

2 Minutes of the Previous Meeting dated 14 May 2004:

To be agreed at the next Project Group meeting of 23 July 2004.

3 Overview of Sub-Group work to date.

Each of the chairs' of Sub-Groups provided an update of their Sub-Groups progress to-date which was intended to enable members to determine the links between the work of the Sub-Groups.

3.1 Learning and Portfolio Sub-Group:

Lesley delivered a power point presentation detailing the progress and work to date being carried out within the Sub-Group. Lesley circulated copies of the presentation to all members.

3.2 Roles Development and Career Structures Sub-Group:

Brendan McGrath delivered a power point presentation detailing the current work and progress within the Sub-group. Brendan circulated copies of the presentation to all members

3.3 Performance and Competency Sub-Group:

Paddie Blaney confirmed that she will act as chair of the above group in the absence of Tanya McCance due to maternity leave.

Paddie Blaney gave a verbal up-date on the progress of work within the Performance and Competency Sub-Group. Paddie also gave a presentation on the progress of the Development Framework to date.

3.4 Communication Sub-Group:

Cathy McCusker gave a verbal up date on the above Sub-Group. Copies on the Development Framework published in the Belfast Telegraph, Newsletter and in the RCN members' magazine were circulated.

Cathy and Brendan are still continuing with the Awareness and Testing Sessions. To date they have reached an audience of approximately 450 and are collating feedback from the sessions. Feedback has been very positive and some of the comments can be viewed on the NIPEC website.

3.5 Workforce Sub-Group:

Work is on-going with designing the Workforce Questionnaire it is intended that this will be piloted later in the year or possibly early January 2005. The questionnaire will be sent out to all registered nurses and midwives in Northern Ireland.

4 Any other business:

None.

Date of next meeting: 23 July 2004

Time : 9.30 am

**Venue : NIPEC
Centre House
79 Chichester Street
Belfast
BT1 4JE**