

30th January 2012, 10.00am, Conference Suite, NIPEC

ACTION NOTES OF MEETING

Present: Francis Rice (Chair)

Gail Anderson
Melanie Bowden
Oriol Brown
Louise Campbell
Fidelma Carolan
Sally Campalani
Dawn Ferguson
Kathy Fodey
Salliann Lewis
Cathy McCusker
Kate McLaughlin
Dr Marian Traynor

Teleconferencing: Dr Bob Brown
Brendan McGrath

Apologies: Rita Devlin
Heather Ellis
Elizabeth Graham
Owen Barr
Sue Foster

Agenda Item	Notes	Action by
2.0	Action notes were agreed.	
3.0	<p>Draft document reviewed in detail.</p> <p>A number of changes were discussed and agreed. These will be reflected in the next draft of the document. Cathy to make amends and email out to group by the end of the third week of February for a one week turnaround with Steering Group providing comments on additional refinements required.</p> <p>Equality screening not required as this is a framework and not a policy and all Trust policies have been screened. Framework is not discriminating against any group.</p>	CMcC
5.0	<ul style="list-style-type: none">• Testing of draft framework with Trusts, Education Providers including Clinical Education Centre for understanding and ease of use specifically:<ul style="list-style-type: none">○ self-assessment tool○ audit tool and suggested content of monitoring mechanism○ any other elements.	CMcC

	<ul style="list-style-type: none">• website planning/development	
7.0	Final meeting 30 April 2012 at 10am , Conference Suite, NIPEC.	